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To: Councillors Carmichael (Chair), J McGhee, Young, D Coffey, Cree, Weir, McIntyre, Macrae, Wilson, Linton, Campbell, Murray, Knapp, Raymond, Smith, Farrell, Menzies, N McGhee, Crawford, Dinwoodie and Stewart.

17 March 2004

Dear Councillor

**COMMUNITY SERVICES COMMITTEE - 24 MARCH 2004**

You are requested to attend a meeting of the **Community Services Committee** to be held on **WEDNESDAY 24 MARCH 2004** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, to discuss the undernoted business.

Yours sincerely



Fiona Lees  
Depute Chief Executive/Director of Corporate Resources  
CB/SM

**B U S I N E S S**

**INTIMATE APOLOGIES**

- 1. BUDGETARY CONTROL SUMMARY STATEMENT COMMUNITY SERVICES TO 8 FEBRUARY 2004 (PERIOD 11) (pages 1-4)** - Submit joint report dated 8 March 2004 (copy enclosed) by the Directors of Finance and of Community Services on the current budgetary control position and the projected out-turn for the year for the Community Services Department for the period ended 8 February 2004 (Period 11).



2. **CAPITAL PROGRAMME 2004/2005 (Item 2, Page 567, 03/07) (pages 5-7)** - Submit report dated 2 March 2004 (copy enclosed) by the Director of Community Services seeking approval of the Capital Programme for the Community Services Department for the financial year 2004/2005.



3. **REVENUE BUDGET 2004/05 - NEW CHARGES FOR REGISTRATION SERVICES (pages 8-10)** - Submit report dated 24 February 2004 (copy enclosed) by the Director of Community Services requesting that the Committee approve charges for new Registration Services which were contained in the consultation document "Civil Registration in the 21st Century".



4. **MAJOR GRANTS TO VOLUNTARY ORGANISATIONS - KILMARNOCK LEISURE CENTRE TRUST (pages 11-12)** - Submit report dated 3 March 2004 (copy enclosed) by the Director of Community Services seeking approval for the level of grant provided to the Kilmarnock Leisure Centre Trust for 2004/2005.



5. **REVIEW OF LIBRARY, INFORMATION AND REGISTRATION SERVICES (pages 13-14)** - Submit report dated 8 March 2004 (copy enclosed) by the Director of Community Services seeking approval to establish a short life Member/Officer Working Group to review the Library, Information and Registration Services.



6. **STRATHCLYDE FIRE BRIGADE INTEGRATED RISK MANAGEMENT PLAN (pages 15-21)** - Submit report dated 3 March 2004 (copy enclosed) by the Director of Community Services on the proposals contained within the Strathclyde Fire Brigade, Draft Integrated Risk Management Plan.



7. **IMPLEMENTATION OF THE 3 BIN SYSTEM: THE MEMBER/OFFICER WORKING GROUP (Item 17, Page 280, 03/07) (pages 22-24)** - Submit report dated 27 February 2004 (copy enclosed) by the Director of Community Services on matters dealt with, and recommendations made by, the Member/Officer Working Group for the 3 bin system of kerbside household waste recycling.



8. **AWARDING OF CONTRACTS (pages 25-27)** - Submit report dated 26 February 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted.



9. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraph of Schedule 7A of the Act as shown against each item”.
10. **DALMELLINGTON BOWLING CLUB - NEGOTIATION OF LEASE TERMS (PARA 4) (Item 23, Page 283, 03/07) (pages 28-29)** - Submit report dated 8 March 2004 (copy enclosed) by the Director of Community Services advising of the current position of the negotiations of new lease terms with Dalmellington Bowling Club. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
11. **BUDGETARY CONTROL SUMMARY STATEMENT REFUSE COLLECTION AND STREET CLEANSING TO 8 FEBRUARY 2004 (PERIOD 11) (PARA 6) (pages 30-33)** - Submit joint report dated 8 March 2004 (copy enclosed) by the Directors of Finance and of Community Services on the current budgetary control position and the projected out-turn for the year for Refuse Collection and Street Cleansing for the period ended 8 February 2003 (Period 11). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
12. **BUDGETARY CONTROL SUMMARY STATEMENT OUTDOOR AMENITIES AND LEISURE MANAGEMENT TO 8 FEBRUARY 2004 (PERIOD 11) (PARA 6) (pages 34-37)** - Submit joint report dated 8 March 2004 (copy enclosed) by the Directors of Finance and of Community Services on the current budgetary control position and the projected out-turn for the year for Outdoor Amenities and Leisure Management for the period ended 8 February 2004 (Period 11). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**