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To: Members of East Ayrshire Community Safety Forum

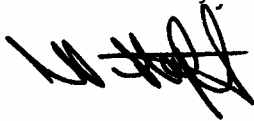
23 May 2005

Dear Member

EAST AYRSHIRE COMMUNITY SAFETY FORUM: ANNUAL GENERAL MEETING: 1 JUNE 2005

You are requested to attend the Annual General Meeting of the **East Ayrshire Community Safety Forum** to be held on **WEDNESDAY 1 JUNE 2005 at 1000 HRS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, to discuss the undernoted business.

Yours sincerely,



William Stafford
Secretary
JM/KM

B U S I N E S S

INTIMATE APOLOGIES

1. **WELCOME BY WILLIAM STAFFORD, EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES AND SECRETARY TO THE FORUM**
2. **APPOINTMENT OF CHAIR AND VICE-CHAIR** – The Committee are invited to appoint a Chair and Vice-Chair.
3. **PRESENTATION** – Receive presentation on Road Runner Initiative by pupils from St Joseph's Academy, Kilmarnock.

4. **MINUTES OF PREVIOUS MEETING (pages 1-5)** - Submit, for approval as a correct record, the Minutes of Meeting of the East Ayrshire Community Safety Forum held on 2 March 2005 (copy enclosed).

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5. **ACTIVITIES OF FORUM PARTICIPANTS** - Those members present are invited to report on Community Safety activities with which their organisation are involved.

6. **ROAD SAFETY PROGRAMME (pages 6-8)** - Submit report dated 17 May 2005 (copy enclosed) by the Executive Director of Development and Property Services informing the Forum of road safety education initiatives currently being carried out by the Department of Development and Property Services.

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7. **SCOTTISH ACCIDENT PREVENTION COUNCIL – WATER AND LEISURE SAFETY COMMITTEE (pages 9-10)** - Submit report dated June 2005 (copy enclosed) by the Executive Director of Neighbourhood Services advising the forum of the business dealt with at the last meeting of SAPC Water and Leisure Safety Committee which is chaired by Janet Castro of the Royal Life Saving Society.

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8. **COMMUNITY SAFETY CO-ORDINATOR - REVIEW OF EVENTS AND INITIATIVES (pages 11-12)** - Submit report dated 17 May 2005 (copy enclosed) by the Executive Director of Neighbourhood Services advising Forum members of developments and initiatives undertaken by the Community Safety Co-ordinator.

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9. **COMMUNITY SAFETY PARTNERSHIP – LOCAL ACTION FUND (pages 13-16)** – Submit report dated 6 May 2005 (copy enclosed) by the Executive Director of Neighbourhood Services advising the Forum of the Scottish Executive's allocation of youth justice/ASB resources 2005/2006, and the way in which the funding allocated to Community Safety Partnerships has been awarded.

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10. **COMMUNITY SAFETY PARTNERSHIP AWARD PROGRAMME 2005 – 2008 (pages 17-19)** – Submit report dated 6 May 2005 (copy enclosed) by the Executive Director of Neighbourhood Services which advises the Forum of the Community Safety Partnership Award Programme and the aims set out by the Community Safety Strategic Partnership Group.

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11. **VOLUNTARY CODE OF CONDUCT FOR OFF-SALES LICENCE HOLDERS (pages 20-22)** – Submit report dated 17 May 2005 (copy enclosed) by the Executive Director of Neighbourhood Services which advises the Forum of the proposed use of identifiable carrier bags to be provided to off-sales licence holders in Dalmellington, Dalrymple, Mauchline and Galston as per paragraph 7 of the Code as detailed in Appendix 1 to the report.

