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To: Members of East Ayrshire Community Safety Forum

24 May 2004

Dear Member

EAST AYRSHIRE COMMUNITY SAFETY FORUM: ANNUAL GENERAL MEETING: 2 JUNE 2004

You are requested to attend the Annual General Meeting of the **East Ayrshire Community Safety Forum** to be held on **WEDNESDAY 2 JUNE 2004 at 1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, to discuss the undernoted business.

Yours sincerely

SIGNED OFF BY JOHN F CRAWFORD







William Stafford
Secretary
JM/SM

B U S I N E S S

INTIMATE APOLOGIES

- 1. WELCOME BY WILLIAM STAFFORD, EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES AND SECRETARY TO THE FORUM**
- 2. APPOINTMENT OF CHAIR AND VICE-CHAIR** - The Committee are invited to appoint a Chair and Vice-Chair.
- 3. PRESENTATION ON SPRINKLER SAFETY** - Presentation by Officers from Strathclyde Fire Brigade on sprinkler safety.
- 4. MINUTES OF LAST MEETING (pages 1-6)** - Submit, for approval as a correct record, the Minutes of the East Ayrshire Community Safety Forum held on 3 March 2004 (copy enclosed).



5. **ACTIVITIES OF FORUM PARTICIPANTS** - Those present are invited to report on Community Safety activities with which their organisation are involved.
6. **SPEED CAMERA CRITERIA (pages 7-8)** - Submit report dated 17 May 2004 (copy enclosed) by the Executive Director of Development and Property Services advising the Forum of the status of the criteria used to determine the locations where a speed camera should be installed.

7. **ROAD SAFETY PROGRAMME (pages 9-10)** - Submit report dated 17 May 2004 (copy enclosed) by the Executive Director of Development and Property Services informing the Forum of Road Safety Education Initiatives currently being carried out by the Department of Development and Property Services.

8. **SAPC HOME SAFETY COMMITTEE MEETING OF 3 MARCH 2004 (pages 11-13)** - Submit report dated 24 May 2004 (copy enclosed) by the Executive Director of Neighbourhood Services advising the Forum of the business dealt with at the last meeting of the SAPC Home Safety Committee.

9. **STRATHCLYDE FIRE BRIGADE - COMMUNITY PARTNERSHIP FUNDING (pages 14-15)** - Submit report dated 8 April 2004 (copy enclosed) by the Executive Director of Neighbourhood Services advising the Forum of funding received from Strathclyde Fire Brigade Community Partnership Fund.

10. **BOGUS CALLERS INITIATIVE (pages 16-17)** - Submit report dated 19 May 2004 (copy enclosed) by the Executive Director of Neighbourhood Services advising the Forum of the "Who's that Knocking at Your Door" bogus callers initiative and launch of the Nominated Neighbour Scheme that took place at the Park Hotel, Kilmarnock on Thursday 15 April 2004.

11. **COMMUNITY SAFETY CO-ORDINATOR - REVIEW OF EVENTS AND INITIATIVES (pages 18-19)** - Submit report dated 19 May 2004 (copy enclosed) by the Executive Director of Neighbourhood Services advising Forum Members of developments and initiatives undertaken by the Community Safety Co-ordinator.

12. **FUNDING FOR SUMMER ACTIVITIES (pages 20-21)** - Submit report dated 19 May 2004 (copy enclosed) by the Executive Director of Neighbourhood Services advising the Forum of "Community Safety Partnership - additional funding for sport, leisure and transport initiatives targeted at 12-16 year age group over the school summer break" and the way in which the funding was utilised.



13. **FUTURE MEETINGS** - Report that meetings of the East Ayrshire Community Safety Forum will take place on Wednesday 22 September 2004 at 1000 hours and on Wednesday 1 December 2004 at 1000 hours, both in the Meeting Room, Council Headquarters, London Road, Kilmarnock.