



**REGENERATION OUTCOME AGREEMENT
NATIONAL PERFORMANCE MANAGEMENT
FRAMEWORK 2006-08**

Board Meeting – 8 March 2007

1. PURPOSE OF REPORT

- 1.1 To provide an update to the Community Planning Partnership (CPP) Board in respect of the requirements of the National Performance Management Framework (PMF) 2006-08 issued by Communities Scotland.

2. NATIONAL PERFORMANCE MANAGEMENT FRAMEWORK (DRAFT)

- 2.1 The Board will recall that, in September 2005, Communities Scotland issued Guidance on the PMF for the Community Regeneration Fund (CRF) Regeneration Outcome Agreements (ROAs) for 2005/06. The PMF is a key mechanism for evidencing progress on the achievement of outcomes set out in the ROA, including the community engagement supported through the Community Voices Programme (CVP).
- 2.2 Communities Scotland requested comments on the draft PMF Guidance for 2006/07 in April 2006 and the Community Planning and Partnership Unit (CPPU) provided feedback by the due date. Communities Scotland confirmed that the revised PMF would be released in December 2006 to allow for the integration of lessons learned from the 2005/06 process.
- 2.3 Following a wide consultation process, in particular, at the ROA Stakeholders meeting on 1 November 2006, the PMF has now been revised to meet the requirements of the remainder of the three-year cycle (2006-08). Final comments on the draft document were requested by Communities Scotland by 31 January 2007 and again provided by the CPPU by the due date as follows:
- The PMF 2006/08 timetable identified in the guidance sets out the submission date for the 2006/07 ROA annual report to Communities Scotland Area Office as June 2007. A definitive date of 30 June 2007 was requested for the submission of the annual report to facilitate the local reporting process.
 - Particular emphasis has been placed on reporting progress on 'equalities' via the ROA annual report. Again, it was highlighted that Community Planning Partners in East Ayrshire have agreed that 'equalities' issues will continue to be progressed through the wider Community Planning agenda rather than as a separate issue through the ROA. However, the requested information will be provided, where available.
 - The additional data requirements in respect of 'equalities' groups, which Communities Scotland may require in 2007/08 was requested as soon as possible to ensure that the projects and initiatives funded via the CRF and CVP have appropriate preparation time to integrate any additional reporting requirements into local information gathering systems.

- 2.4 The finalised version of the PMF was due to be issued by Communities Scotland on 12 February 2007; however, at this time, the issue date has subsequently been rescheduled for the end of February 2007.
- 2.5 Consequently, the following information summary is based on the detailed guidance provided in the most recent draft PMF 2006-08 provided by Communities Scotland in January 2007. On receipt of the finalised document, the CPPU will advise the CPP Board of any additional information requirements in respect of the annual reporting process.

3. REVISIONS TO THE PMF 2006-08

- 3.1 Provided below is a summary of the general refinements which have been made to the PMF 2006-08.

Annual Report Format

- 3.2 Performance remains the focus of the annual report both in terms of outcomes and financial management. However, the number of sections required in the annual report has been reduced from eleven to six as follows:
- Section 1: Update on ROA strategic overview and forward look;
 - Section 2: Overview of progress on achieving outcomes and the delivery of outputs, including 'equalities' issues;
 - Section 3: Reporting on linked funding streams, including the Scottish Executive's Financial Inclusion Fund and Employability funds;
 - Section 4: Community engagement;
 - Section 5: Partnership working for mainstreaming services; and
 - Section 6: Financial commentary on CRF and CVP as well information in respect of Financial Inclusion and Employability resources
- 3.3 In addition, reporting templates for outcome achievement, community engagement and financial information require to be completed as in 2005/06. However, optional templates in respect of partnership working have been removed and information on key outputs has been requested in a new template for 2006/07 and 2007/08.
- 3.4 Self assessment will remain the method of reporting on community engagement in 2006/07 and 2007/08 and Communities Scotland has indicated a move towards a six point self assessment score rather than the five point assessment utilised in 2005/06 to reflect evidence of achievement, where a score of 1 indicated the CPP is perceived to have little evidence of achievement and a score of 5 indicated the CPP is perceived to have strong evidence of achievement.
- 3.5 The most notable change to the annual reporting process is the requirement for CPPs receiving resources from the Scottish Executive's Financial Inclusion Fund and/or Employability funds, including 'More Choices, More Chances' (NEET), to report progress against plans set out for these initiatives.

Financial Inclusion Fund

- 3.6 Responsibility for the Financial Inclusion Fund allocated to Community Planning Partners in East Ayrshire falls outwith the remit of the CPP Board and currently lies with East Ayrshire Council's Executive Head of Social Work, on behalf of Community Planning Partners.

- 3.7 Progress against outcomes and outputs in the Financial Inclusion Plan agreed by the Scottish Executive's Financial Inclusion Team, including links to targeted activity in the ROA, will require to be provided separately by the lead partner/department on the identified templates.

Employability

- 3.8 The NEET Strategy Group, currently led by East Ayrshire Council's Executive Director of Educational and Social Services, is currently responsible for the NEET resources allocated to Community Planning Partners in East Ayrshire. Again, progress against the plans set out in respect of these resources, including links to targeted activity in the ROA, will require to be completed separately by the lead partner/department.
- 3.9 In addition, financial reporting on both the Financial Inclusion and Employability programmes is a requirement within the PMF 2006-08. Again, templates are provided which require to be completed by the lead partner/department, as appropriate.
- 3.10 The final version of the PMF 2006-08 will be issued to identified lead officers and the Council's Corporate Management Team, and Community Planning Joint Officers' Group in order to facilitate the effective and appropriate reporting of Financial Inclusion Fund and NEET resources within the of the ROA annual reporting process.

2007 Stock Takes

- 3.11 The CPP Board will be aware that the 'In-year Stock Take' with Communities Scotland was a feature of the PMF for 2005/06. To allow more local flexibility there will no longer be a requirement for a formal stock take meeting to be convened in November 2007. However, ongoing dialogue should be maintained between CPPs and Communities Scotland in respect of performance, including financial performance, throughout the year.

Changes to the ROA

- 3.12 Communities Scotland expects CPPs to make changes to outcomes and associated targets only in exceptional circumstances during the period to March 2008 and CPPs must obtain Communities Scotland's agreement to amend outcomes in the current ROA, including changes to baselines, targets or indicators associated with an outcome. As previously reported to the CPP Board at its last meeting, there is no requirement for East Ayrshire CPP to make any revisions to the outcomes identified in the original ROA, which was approved in July 2005.
- 3.13 CPPs must advise Communities Scotland of other changes, including any re-profiling of previously planned expenditure, on which Communities Scotland will provide further financial guidance.

2007/08 Annual Report

- 3.14 It is anticipated that the 2007/08 annual report will be similar in format to the 2006/07 report. However, revisions may be required to reflect final reporting on 2008 targets and in terms of disaggregated equalities data. The guidance and templates for the 2007/08 annual report will be issued by the summer of 2007. In

addition, guidance on requirements in respect of additional equalities data will be issued separately by March 2007.

Publication of Annual Reports

- 3.15 Communities Scotland is content for CPPs to publish annual reports to their own timescales in 2007 and 2008; however, requests that reports which are published prior to Communities Scotland feedback and/or confirmation that the Minister has reviewed the document are noted accordingly.

Good Practice and Innovation

- 3.16 The Scottish Centre for Regeneration aims to issue guidance in 2007 to assist CPPs report good practice and innovative approaches through annual reports.

4. PMF 2006-08 TIMETABLE

- 4.1 The 2006/08 timetable is set out below:

Date	Activity	Lead Responsibility
February 2007	Final PMF 2006-08 detailed guidance issued	Communities Scotland
February 2007	Commence preparation of 2006/07 annual report	CPP
March 2007	Communities Scotland 'equalities' information guidance issued	Communities Scotland
June 2007 (definitive date to be confirmed)	2006/07 annual report submitted to Communities Scotland Area Office	CPP
August 2007	Feedback to CPP and further action required to address performance issues scheduled	Communities Scotland/CPP
Summer 2007	2007/08 annual reporting format – additional guidance issued, if required.	Communities Scotland

5. RECOMMENDATIONS

- 5.1 The Community Planning Partnership Board is requested to:

- i) note the revisions and additional requirements in respect of the PMF annual reporting process 2006-08;
- ii) note, in particular, the additional performance and financial reporting requirements through the ROA annual report in respect of linked funding streams, including the Scottish Executive's Financial Inclusion Fund and Employability funds;
- iii) note that finalised detailed guidance in respect of the PMF 2006-08 is rescheduled for issue by Communities Scotland in late February 2007;
- iv) note the ongoing work of Communities Scotland in respect of the 'equalities' agenda and that additional guidance in respect of this matter will be provided by Communities Scotland in March 2007;
- v) note that additional guidance if required in respect of the 2007/08 annual report will be issued separately by Communities Scotland by the summer of 2007;
- vi) otherwise, note the content of the report.

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20 February 2007