

## **EAST AYRSHIRE COMMUNITY PLANNING PARTNERSHIP BOARD**

### **MINUTES OF MEETING HELD ON THURSDAY 9 MARCH 2006 AT 1400 HOURS IN THE MAIN MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillor William Menzies and Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council; Joyce Black, Senior Executive, Scottish Enterprise Ayrshire; Craig Lean, Senior Planner, NHS Ayrshire and Arran; Sergeant Donald McIntosh, Strathclyde Police; Linda Kenny, Director of Enterprise, Kilmarnock College; Jim Burns, Business Development Manager, Jobcentre Plus; June Lawrie, Development Worker, Council of Voluntary Organisations (East Ayrshire); Cathy Roarty, Lead Public Health Practitioner, Community Health Partnership; Charlie McGrattan, Area Commander, Strathclyde Fire & Rescue; John Walls, Community Planning Co-ordinator, Strathclyde Passenger Transport; Katie Chan, Social Justice Co-ordinator, Communities Scotland; Ian McCormack, Coalfield Regeneration Trust; Coalfield Communities Federation Representatives: Jean Smith, Ronnie Hamilton and Ian Smith; North Federation Representatives: Jean Brown, Frank Dawson, Linda Thomson and James Miller; and Community Representatives from the Wider Community: Jack Campbell, Gerry Cassidy and Maurice Ashbridge.

**ATTENDING:** Gwen Baker, Community Planning and Partnership Manager; Laurie Milwain, Partnership and Regeneration Team Leader; Ann Robertson, Community Partnership and Regeneration Officer; Colin Hastings, Senior Accountant; and Stuart Nelson, Administrative Officer, East Ayrshire Council.

**ALSO ATTENDING:** Carol Calder, Audit Scotland (Observer); and Jeremy Quinn, Director, Lowland Market Research (part meeting).

**APOLOGY:** Anne McManus, Support Service Manager, Ayr College East.

**CHAIR:** Councillor William Menzies, Chair.

### **WELCOME AND INTRODUCTIONS**

1. The Chair welcomed everyone to the meeting, particularly Carol Calder, Audit Scotland, as an observer; Ian McCormack, Coalfield Regeneration Trust, this being his first Board Meeting; and Jeremy Quinn, Director, Lowland Market Research, who would be delivering a presentation later in the meeting on the results of the 2005 Community Planning Residents' Survey.

Thereafter, at the request of the Chair, those present and attending introduced themselves, in turn.

### **CHAIR'S REMARKS: RESIGNATION OF MR EDDIE TORRANCE, COALFIELD COMMUNITIES FEDERATION REPRESENTATIVE**

2. The Chair advised that Mr Eddie Torrance had indicated that, due to ill health, he was no longer in a position to serve on the Board and had therefore submitted his resignation. Eddie had wished the Board continued success in the future.

It was agreed:-

- (i) to note the Chair's report; and

- (ii) that the Community Planning and Partnership Manager make arrangements to fill this vacancy, in accordance with the terms of the Constitution.

### **MINUTES OF PREVIOUS MEETING**

3. There were submitted (circulated) and approved as a correct record, the Minutes of the meeting of the East Ayrshire Community Planning Partnership Board held on 15 December 2005.

### **MATTERS ARISING**

#### **4.1 Computer Skills Training and Computer Equipment for Community Representatives (Item 3.1)**

Noted, as reported by the Community Planning and Partnership Manager, that (a) Frank Dawson and Jean Brown now had their computer equipment installed and commissioned; and (b) that the CPPM would arrange for those issues arising from the briefing session for Community Representatives held immediately prior to this Board meeting, to be dealt with, particularly with regard to training for Community Representatives.

#### **4.2 Disbursement of Coalfield Regeneration Funding (Item 3.5)**

The Chair confirmed that he had received a letter of response on this issue from Malcolm Chisholm, MSP, Minister for Communities, and that, in his view, the terms of the response contained therein was still not satisfactory.

Following discussion, during which the Board concurred with the views expressed by the Chair, it was agreed, at the suggestion of Ronnie Hamilton, that the Chair write to John Prescott, Depute Prime Minister in respect of this issue.

#### **4.3 Regeneration Outcome Agreement Update (Item 7(v))**

Noted, as reported by the Community Planning and Partnership Manager, that the meeting with representatives of Communities Scotland to consider the future use of Community Regeneration Fund allocations had been postponed; and that it was anticipated that this meeting would be re-arranged for a date in April.

#### **4.4 Format of Future Board Meetings: One Day Workshop on Roles and Responsibilities (Item 8(ii))**

Noted a request from the Community Planning and Partnership Manager for early feedback from Board Members on the nature and content of a proposed one day workshop on "Roles and Responsibilities", which it was anticipated would take place sometime before the next Board Meeting.

#### **4.5 Format of Future Board Meetings: Newsletter (Item 8(v))**

Noted, as reported by the Community Planning and Partnership Manager, that a draft newsletter would shortly be circulated to Board Members for comment and feedback in order to inform the final format for future newsletters.

#### **4.6 East Ayrshire Partnership Assessment Score Card (Item 10(i))**

Noted, as reported by the Community Planning and Partnership Manager, that all Partnership Assessment Scorecards had now been issued and should be returned as soon as possible.

## **EAST AYRSHIRE COMMUNITY PLANNING RESIDENTS' SURVEY 2005**

5. There was submitted a report dated 20 February 2006 (circulated) by the Community Planning and Partnership Manager which presented a summary of the findings of the East Ayrshire Community Planning Residents' Survey 2005, and provided a progress report in respect of the proposed Residents' Panel.

In this connection, the Board also received a presentation on the findings of the Survey, by Jeremy Quinn, Director, Lowland Market Research. During the presentation, and subsequently, Jeremy responded to questions put, and issues raised, by Board Members.

Following discussion, it was agreed:-

- (i) to note the findings of the 2005 East Ayrshire Community Planning Residents' Survey;
- (ii) to note the progress in establishing a representative Residents' Panel;
- (iii) to endorse the proposal for the distribution of the Residents' Survey data to members of the public as detailed in Paragraphs 3.7 and 3.8 of the report; and
- (iv) on the matter having been raised by Ian Smith during discussion, to note that the Community Planning and Partnership Manager would raise with Credit Unions operating in East Ayrshire, directly and through the Council's Social Work Department, the possibility of enhancement of the Credit Unions' outreach activities in order to promote the opportunity for access to such services for those resident in outlying areas.

The Chair thanked Jeremy Quinn for the presentation, which had been most interesting and informative, and for his contribution to the discussion. Jeremy then left the meeting.

## **FINANCE REPORT**

### **6.1 Declarations of Interest**

The following Board Members declared interests in respect of certain of the projects referred to in this report, as indicated, namely:- Councillor William Menzies: Barony 'A' Frame; Ian Smith: Barony 'A' Frame, Coalfield Communities Federation and Coalfield Community Transport; and Ronnie Hamilton, Coalfield Community Transport, Coalfield Communities Federation and Oot-Side-In.

### **6.2 Consideration of Item**

There was submitted a report dated 13 February 2006 (circulated) by the Community Planning and Partnership Manager which advised on a range of financial issues pertinent to the projects and initiatives supported by funding available from the Community Regeneration Fund (CRF) and Community Voices Programme (CVP).

Following discussion, it was agreed:-

- (i) to endorse the decision to transfer £5,000 in 2005/2006 to the Working for Families Project to operate an Individual Employment Fund type scheme between January and March 2006;
- (ii) to approve the reduction in the Aspirational Learning budget for 2006/2007 of £15,000 and its move to the Development Fund;

- (iii) to approve the additional financial allocations from the Community Regeneration Fund in 2006/2007;
- (iv) to approve the financial allocations from the Challenge Fund in 2006/2007;
- (v) to approve the additional financial allocations from the Community Regeneration Fund and the Community Voices Programme for 2007/2008;
- (vi) to note and endorse the new financial grant claim procedures as set out in the report;
- (vii) to note, as advised by Joyce Black, that Scottish Enterprise Ayrshire were unable to provide a contribution towards funding support for the Social Enterprise Support project and that, accordingly, the Community Planning and Partnership Manager would request that colleagues in the Council's Development and Property Services Section consider how the resultant shortfall could be addressed;
- (viii) to note that the Community Planning and Partnership Manager would arrange to issue "Quick Word Abouts" to Board Members, at a future point, in respect of those new projects referred to in the report;
- (ix) to note, on the matter having been raised by Cathy Roarty, that the Community Planning and Partnership Manager would pursue with yipworld.com the possibility of their "Virtual Baby" project, which is to be funded under the Small Project Development Fund, utilising the upgraded version of the virtual baby which is now available, subject to funding being identified in respect of the additional cost involved; and
- (x) otherwise, to note the contents of the report.

Ian Smith left the meeting during consideration, but prior to determination of this item.

#### **COMMUNITY PLANNING FOUR YEARLY REVIEW**

7. There was submitted a report dated 20 February 2006 (circulated) by the Community Planning and Partnership Manager which advised of arrangements in relation to the four-yearly review of Community Planning.

It was agreed:-

- (i) to note, as advised by the Community Planning and Partnership Manager, that a report on progress in relation to the four-yearly review of Community Planning would feature on the Agenda for future Board Meetings, as a standing item;
- (ii) to note the opportunity for Board Members to submit comments on the Community Plan Aims and Aspirations to the Community Planning and Partnership Unit by 14 April 2006;
- (iii) that Board Members participate in Stage 2 of the review process and in this connection, to note a request by the Community Planning and Partnership Manager for the submission of nominations from both the Coalfield Communities Federation and the North Federation representatives, as soon as possible; and
- (iv) otherwise, to note the contents of the report.

## **REPORTS FOR NOTING, AGREEMENT AND IMPLEMENTATION**

### **BUDGETARY CONTROL SUMMARY STATEMENT: COMMUNITY REGENERATION FUND AND RELATED PROGRAMMES TO 5 FEBRUARY 2006 (PERIOD 11)**

8. There was submitted a report dated 17 February 2006 (circulated) by the Executive Head of Finance, East Ayrshire Council, which advised of the current budgetary control position and the projected out-turn for the year for 2005/2006 for the services within the remit of the Community Planning Partnership Board, namely the Community Regeneration Fund, Community Voices Programme and Community Planning Challenge Fund, for the period ended 5 February 2006 (Period 11).

It was agreed to note and endorse the content of the report.

### **RURAL SERVICE PRIORITY AREAS**

9. There was submitted a report dated 20 February 2006 (circulated) by the Community Planning and Partnership Manager which provided an update on developments in relation to the Rural Service Priority Areas (RSPAs).

It was agreed:-

- (i) to note the progress in relation to the RSPAs; and
- (ii) otherwise, to note the content of the report.

### **NATIONAL STANDARDS FOR COMMUNITY ENGAGEMENT**

10. There was submitted a report dated 23 February 2006 (circulated) by the Community Planning and Partnership Manager which provided an update on progress in respect of the implementation of the National Standards for Community Engagement (National Standards).

It was agreed:-

- (i) to re-affirm the Board's commitment to achieving the National Standards for Community Engagement, as a minimum;
- (ii) to ensure that the respective agencies/organisations are fully aware of the content of the National Standards;
- (iii) to note the support programme in respect of the National Standards for Community Engagement;
- (iv) to note that a Consultation and Engagement Toolkit was currently being developed, which would assist in further building the capacity of staff from partner organisations to engage with communities;
- (v) to note that a sample of project Case Studies would be issued to Members in due course; and
- (vi) otherwise, to note the content of the report.

**DATE OF NEXT MEETING**

11. The Chair advised, and it was noted, that the next meeting would be held on Thursday 15 June 2006, commencing at 1400 hours, in the Lesser Hall, Cumnock Town Hall, Glaisnock Street, Cumnock.

The meeting terminated at 1535 hours.