



COMMUNITY PLANNING FOUR-YEARLY REVIEW

Board Meeting – 15 June 2006

1. PURPOSE OF REPORT

- 1.1 To update the Community Planning Partnership (CPP) Board on progress in respect of the Community Planning Four-Yearly Review.

2. BACKGROUND

- 2.1 Community Planning Partners have given a commitment to carrying out a review of the Community Plan and related thematic Action Plans on a four-yearly basis. The review requires to be carried out over 2006/07 to ensure that an updated Community Plan and revised set of Action Plans are ready for full implementation by 1 April 2007.
- 2.2 In addition, to ensure structures continue to be 'fit for purpose', Community Planning Partners have agreed that a review of the operating structures for Community Planning should also take place. The Core Partners' Group of 4 May 2006 agreed to review the roles and responsibilities of both the Core Partners' Group and the Community Planning Partnership Board, and discuss at a future meeting.

3. FOUR-YEARLY REVIEW PROCESS – PROGRESS

Review of Aims and Aspirations

- 3.1 Stage 1 of the review process, the review of Aims and Aspirations, has now been completed, with endorsement for the continuation of the existing Aims and Aspirations, and only minor adjustments required in respect of the wording. A list of the range of consultation mechanisms utilised during Stage 1 of the process is attached at Appendix 1 of this report.
- 3.2 Community Planning Lead Officers have now been issued with a proposed set of revised Aims and requested to consider the Aims in detail, ensuring that they are concise and that there is no duplication across two or more Action Plans, and confirm by 30 June 2006 that they can be appropriately delivered through the Action Plan on which they lead.

Review of Legislative Requirements

- 3.3 A review of the legislative requirements in respect of Community Planning has also been implemented and the initial findings are detailed below for comment.

- 3.4 East Ayrshire continues to comply with the statutory guidance and the related Community Planning Advice Notes. However, expectations posed within the guidance and related advice notes set out a continuing development agenda for Community Planning Partners in East Ayrshire, including:

Community Engagement – ensuring communities are at the heart of community planning. Significant progress has been made in ensuring effective consultation with and the ongoing engagement of representative organisations in the Community Planning process. The development agenda for Community Planning Partners will be to embrace the national standards for community engagement across all community engagement activity.

Mainstreaming Community Planning within the Organisation. Significant progress has been made in engaging all staff in the Community Planning process and in ensuring that Community Planning activity is part of the core business of Planning Partners. This is an ongoing developmental issue, which will continue to be addressed via the Community Planning Joint Officers' Group (JOG) workplan and within individual agencies.

Local or Neighbourhood Community Planning. The guidance notes that council-wide processes alone will not sufficiently capture the range of interests and concerns of communities and Partner agencies at a local or neighbourhood level. As the Council and its Community Planning Partners have adopted a thematic approach to action plans, further consideration is required in relation to local or neighbourhood community planning.

Role of Elected Members. The Leader of the Council and the Chair of Social Inclusion are integral to ensuring effective Elected Member involvement in Community Planning. In addition, regular and routine reports are presented to Policy and Resources Committee on Community Planning activity. Is this considered sufficient, or are further steps required to ensure ongoing and effective Member involvement in the Community Planning process?

- 3.5 In addition to the above, the final element of the Stage 1 process is the review of existing community planning structures. This task is scheduled for completion at 31 March 2007. As detailed at paragraph 2.2, the Community Planning Core Partners' Group at its meeting of 4 May 2006 agreed to explore the roles and responsibilities of the Core Partners' Group and CPP Board.
- 3.6 From a CPP Board perspective, it is proposed that the existing sub-group set up to look at the operation of the CPP Board consider this aspect of the review over the summer period and report back its findings to a future Board meeting.

4. UPDATED COMMUNITY PLAN AND REVISED THEMATIC ACTION PLANS

Review of Action Plans

- 4.1 Stage 2 of the review process involves Lead Officers and their thematic Action Plan Working Groups preparing revised Action Plans between June and September 2006. Revised action plans will be presented to the CPP Board at a future meeting for consideration.

4.2 To assist Lead Officers with this process, dedicated consultancy support is currently being commissioned.

5. RECOMMENDATIONS

5.1 The CPP Board is asked to:

- i) note the progress in respect of the Four-Yearly Review;
- ii) agree to the existing sub group, from their perspective, reviewing the roles and responsibilities of the CPP Board and Core Partners' Group, and reporting back to a future Board meeting; and
- iii) otherwise, note the content of the report.

Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support

25 May 2006

COMMUNITY PLANNING IN EAST AYRSHIRE
CONSULTATION MECHANISMS – FOUR-YEARLY REVIEW

NAME OF GROUP	DATE SENT/CIRCULATED	METHOD
Community Planning Core Partners' Group	5 May 2006	Meeting
Community Planning Joint Officers' Group	15 February 2006	email
Community Planning Lead Officers' Group	15 February 2006	email
Community Safety Forum	1 March 2006	Circulated with report to meeting
Forum on Disability	2 March 2006	Circulated with report at Bi-annual Meeting
Access Panel (South)	2 March 2006	Circulated via Jean Smith
Access Panel (north)	16 March 2006	Distributed by Susan Fulton at meeting
Elderly Forums	7 March 2006	Mail
Coalfield Communities Federation	7 March 2006	Mail
North Communities Federation	7 March 2006	Mail
Community Councils	7 March 2006	Mail
Women's Forum	7 March 2006	Circulated by email by Neighbourhood Services
Northern Area Local Committee	9 March 2006	Report circulated at meeting
Kilmarnock Central Local Committee	15 March 2006	Report circulated at meeting
Doon Valley Local Committee	21 March 2006	Report circulated at meeting
Kilmarnock North Local Committee	21 March 2006	Report circulated at meeting
Kilmarnock South Local Committee	22 March 2006	Report circulated at meeting
Irvine Valley Local Committee	29 March 2006	Report circulated at meeting
Cumnock Local Committee	30 March 2006	Report circulated at meeting
Primary, Secondary, SEN and Early Years Head Teachers	7 March 2006	Email
Monitoring and Evaluation Working Group	10 March 2006	Report circulated at meeting
Research and Information Group	8 March 2006	Email
Consultation and Engagement Working Group	8 March 2006	Email
Elected Members	9 May 2006	Seminar and series of meetings