

EAST AYRSHIRE COMMUNITY PLANNING PARTNERSHIP BOARD

MINUTES OF MEETING HELD ON THURSDAY 22 SEPTEMBER 2005 AT 1400 HOURS IN THE DEAN SUITE, PARK HOTEL, KILMARNOCK

PRESENT: Councillor William Menzies and Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support (Ex-Officio), East Ayrshire Council; Joyce Black, Senior Executive, Scottish Enterprise Ayrshire; Mary-Grace Burinski, Acting Health Promotion Manager, NHS Ayrshire and Arran; Chief Inspector Douglas Robertson, Strathclyde Police; Linda Kenny, Director of Enterprise, Kilmarnock College; Jim Burns, Business Development Manager, Jobcentre Plus; June Lawrie, Development Worker, Council of Voluntary Organisations (East Ayrshire); Cathy Roarty, Lead Public Health Practitioner, Community Health Partnership; Charlie McGrattan, Area Commander, Strathclyde Fire and Rescue; John Walls, Community Planning Co-ordinator, Strathclyde Passenger Transport; Katie Chan, Social Justice Co-ordinator, Communities Scotland; and Coalfield Community Federation Representatives: Jean Smith, Ronnie Hamilton, John Weir and Ian Smith; North Federation Representatives: Jean Brown, Frank Dawson and James Miller; and Community Representatives from the wider Community: Jack Campbell, Gerry Cassidy and Maurice Ashbridge.

ATTENDING: Gwen Barker, Community Planning and Partnership Manager; Ann Robertson, Community Partnership and Regeneration Officer; Helen Sinclair, Community Planning Officer; Laurie Milwain, Partnership and Regeneration Team Leader; Colin Hastings, Senior Accountant; and Robert Beaton, Administrative Officer, East Ayrshire Council.

APOLOGY: Ann McManus, Support Services Manager, Ayr College East; Eddie Torrance, Community Representative; and Linda Thomson, North Federation Representative.

CHAIR: Councillor William Menzies, Chair.

MINUTES OF PREVIOUS MEETING

1. There were submitted (circulated) and approved as a correct record, the Minutes of the East Ayrshire Community Planning and Partnership Board held on 23 June 2005.

MATTERS ARISING

2.1 Arrangements for the Conduct of Meetings and decision making for the Community Planning Partnership

Noted that the Community Planning and Partnership Manager had received responses from the Coalfield Communities Federation and the North Communities Federation and had made arrangements to appoint Representatives from the wider Community to the Community Planning Partnership Board.

2.2 Freedom of Information (Scotland) Act 2002

Noted that the Community Planning and Partnership Manager had concluded that there was no requirement for the Board to develop a separate Approved Publication Scheme as all matters would be dealt with under the East Ayrshire Council's Approved Publication Scheme.

2.3 East Ayrshire Coalfield Area Social Inclusion Partnership's 2004/05 Annual Report and East Ayrshire North Social Inclusion Initiative's 2004/05 Annual Report

Noted that the Community Planning and Partnership Manager had produced the above mentioned reports in final 'glossy' format and these had been circulated at the meeting to Board Members.

2.4 Computer Skills Training and Computer Equipment for Community Representatives

Noted that the Community Planning and Partnership Manager had made arrangements to progress this with Community Planning Partnership Staff in consultation with the Coalfield Communities Federation.

2.5 Promotion of the Community Planning Partnership

Noted that the Community Planning and Partnership Manager would consider opportunities to publicise the establishment of the Community Planning Partnership as a successor to the Coalfield Social Inclusion Partnership and the North Social Inclusion Initiative.

2.6 Regeneration Outcome Agreement

Noted that the Community Planning and Partnership Manager had completed a review of the 2005/06 spending plan to identify slippage.

2.7 Alcohol Figures relating to Under 16's

Noted that the Community Planning Partnership Manager had circulated on 5 September 2005 statistical data to Board members provided by East Ayrshire Community Health Partnership in relation to the above.

EAST AYRSHIRE NORTH SOCIAL INCLUSION INITIATIVE

3. There was submitted and noted Minutes of the special meeting held on 23 June 2005 (circulated).

ARRANGEMENTS FOR DECISION MAKING AND OPERATING PROCEDURES UPDATE

4. There was submitted a report dated 30 August 2005 (circulated) by the Community Planning and Partnership Manager which updated on developments in respect of the decision making arrangements and operating procedures of the Community Planning Partnership Board.

Following discussion, it was agreed:-

- (i) to endorse the nominations to the Community Planning Partnership made by the Coalfield Communities Federation and the North Communities Federation as detailed in the report;
- (ii) to endorse the recommendations made by the Selection Panels for Community Representation from the wider Community as detailed within the report;

- (iii) to approve the nominations received from both Federations in respect of community representation on the Community Planning Core Partners' Group as detailed within the report;
- (iv) to approve the nominations for the position of Vice-Chairs from the Community Representatives and Partner Agencies as detailed in the report;
- (v) to approve the nominations received in respect of Partner agencies and Community representation on the 'Operational' Sub-Group as detailed in the report;
- (vi) to approve the proposed Community Representatives' Expenses Scheme;
- (vii) to endorse the continued delegated responsibility of the Community Planning and Partnership Manager in respect of the Small Project Development Fund and in making recommendations on behalf of the Community Planning Partnership to Strathclyde European Partnership;
- (viii) to delegate the Community Planning and Partnership Manager to review new project proposals, as detailed within the report; and
- (ix) otherwise, to note the content of the report.

**BUDGETARY CONTROL SUMMARY STATEMENT – COMMUNITY
REGENERATION FUND AND RELATED PROGRAMMES 21 AUGUST 2005
(PERIOD 5)**

5. There was submitted and noted a report dated 24 August 2005 (circulated) by the Executive Head of Finance, East Ayrshire Council which advised of the current budgetary control position and projected outturn for the year 2005/06 for the Services within the remit of the Community Planning Partnership, namely the Community Regeneration Fund, Community Voices Programme and Community Planning Challenge Fund, for the period ended 21 August 2005 (period 5).

FINANCE REPORT

6. There was submitted a report dated 30 August 2005 (circulated) by the Community Planning and Partnership Manager which reported on a range of financial issues pertinent to the projects and initiatives supported by funding available from the Community Regeneration Fund.

Following discussion, it was agreed:-

- (i) to note that Communities Scotland required details of plans to spend against Community Regeneration Funding and Community Voices Programme Budgets for 2005/06, including 'carry forward' from the 2005/06 allocation to 2006/07, by 1 September 2005 and this was submitted by the Community Planning and Partnership Manager on behalf of the Board by the due date;
- (ii) to approve the proposals in respect of declared underspend in 2005/06 including 'carry forward' from 2005/06 to 2006/07, as detailed within the report;
- (iii) to note the recommendations made on behalf of the Community Planning Partnership to Strathclyde European Partnership;

- (iv) to note that North Ayrshire Community Planning Partnership had decided not to make a contribution to the Ayrshire Key Fund (Phase 2) and that, consequently, Ayrshire Key Fund Limited was unable to submit a funding application to the Strathclyde European Partnership for a Phase 2 to Ayrshire Key Fund Programme; and
- (v) otherwise, to note the contents of the report.

REGENERATION OUTCOME AGREEMENT UPDATE

7. There was submitted a report dated 30 August 2005 (circulated) by the Community Planning and Partnership Manager which updated the Community Planning Partnership on the Regeneration Outcome Agreement.

It was agreed:-

- (i) to note the East Ayrshire's Regeneration Outcome Agreement had received Ministerial 'sign off';
- (ii) to note that the Regeneration Outcome Agreement focused on all 0-15% data zones identified in the SIMD04 and data zones within the 16-25% ranking, and that 'skilled' activity can be operated in all of the worst 0-30% data zones;
- (iii) to note that further guidance in respect of the National Performance Management Framework has been issued by Communities Scotland, and a response has been prepared and submitted highlighting the issues of particular interest to the Community Planning Partnership;
- (iv) to note that a series of Project Information Sessions had been arranged as detailed within the report;
- (v) to note that Community Regeneration Fund Project Annual Review meetings have been scheduled between 31 October and 11 November 2005; and to endorse the proposal to focus on funding proposals for 2007/08;
- (vi) to request the Community Planning and Partnership Manager to analyse the statistical data contained in the report entitled 'Deprivation: Scottish Coalfield Communities', published by the Coalfield Communities Campaign, September 2005, and report back to a future meeting on the implications;
- (vii) that when the report was released for publication to request the Community Planning and Partnership Manager to circulate the HMIE Report to Board Members entitled 'Community Learning and Development in the Cumnock Area'; and
- (viii) otherwise, to note the contents of the report.

AWARENESS RAISING EVENTS

8. There was submitted a report dated 30 August 2005 (circulated) by the Community Planning and Partnership Manager which provided an update to the Community Planning Partnership on a range of awareness raising events, which have been organised.

Following discussion, it was agreed:-

- (i) to note the programme of 'Working Together, Learning Together' Sessions and to participate where possible;

- (ii) to note the series of Project Information Sessions convened to facilitate Community Regeneration Fund and Community Voices Programme Standard Terms and Conditions of Grants; and
- (iii) otherwise, note the contents of the report.

COMMUNITY PLANNING UPDATE

9. There was submitted a report dated 30 August 2005 (circulated) by the Community Planning and Partnership Manager which updated on developments in relation to Community Planning.

Following discussion, it was agreed:-

- (i) to note the intention to convene a Policy Officers' Briefing on 10 October 2005;
- (ii) to note that the Community Health Partnership briefing session would be convened shortly to ensure appropriate links to Community Planning in East Ayrshire and help inform a training programme to be developed at a later stage;
- (iii) to note the process for Community Regeneration Fund Project Reviews linked to the Community Plan Four Yearly Action Plan Review Process;
- (iv) to note the development of the Community Planning Toolkit;
- (v) to note the progress in relation to the Residents' Survey;
- (vi) to note the progress in relation to the Partnership Assessment Scorecard;
- (vii) to note the progress to date in relation to the Aspirational Learning Programme; and
- (viii) otherwise, note the contents of the report.

NEW FINANCIAL INCLUSION FUND

10. There was submitted a report dated 13 September 2005 (circulated) by the Community Planning and Partnership Manager which advised of the new Financial Inclusion Fund and the arrangements in place to develop East Ayrshire's proposals to drive this activity forward.

Following discussion, it was agreed:-

- (i) to note the establishment of the new Financial Inclusion Fund;
- (ii) to endorse the proposal to drive this area of work forward via the Eliminating Poverty Action Plan Group;
- (iii) to receive further updates in respect of progress; and
- (iv) otherwise, note the contents of the report.

DATE OF NEXT MEETING

11. The Chair advised that the next meeting would be held on Thursday 15 December 2005 at 1400 hours at a suitable venue within the Coalfield Area.

NHS AYRSHIRE AND ARRAN REVIEW OF SERVICES

- 12.** Cathy Roarty, Lead Public Health Practitioner, Community Health Partnership advised that a series of public meetings would take place when staff, patients and members of the public would get the opportunity to find out more about NHS Ayrshire and Arran's review of unscheduled emergency care; in this regard, a meeting had been arranged for Tuesday 27 September 2005 at 1900 hours within Doon Academy, Dalmellington.

It was agreed to note the details and that information on the series of meetings would be circulated to Board Members as soon as possible after the meeting.

DISBURSMENT OF COALFIELD COMMUNITY FUNDING

- 13.** Community Representative Ronnie Hamilton requested that clarification be sought from the Scottish Executive that the East Ayrshire Coalfield Area receives its fair share of funding.

It was agreed that the Chair would write, on behalf of the Board to Malcolm Chisholm MSP, Minister for Communities to clarify that East Ayrshire's Coalfield Communities receive a level of funding comparable to the Coalfield Regions in England who received their funding direct from Central Government.

The meeting terminated at 1515 hours.