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To: Councillors Knapp (Chair), O'Neill, Finlayson, McDill and Menzies.

1 April 2004

Dear Councillor

**APPEALS SUB-COMMITTEE OF THE CORPORATE GOVERNANCE COMMITTEE
- THURSDAY 8 APRIL 2004**

You are requested to attend a meeting of the **Appeals Sub-Committee of the Corporate Governance Committee** to be held on **THURSDAY 8 APRIL 2004** at **0930 HRS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/
Executive Director of Corporate Support
JA/FM

B U S I N E S S

INTIMATE APOLOGIES.

1. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act".
2. **DISCIPLINARY APPEAL NO D1/03** -
 - 2.1 Submit procedure to be followed at the meeting (copy enclosed) (pages 1-2).

2.2 Submit:-

- (a) Submissions by management (pages 3-140)
- (b) Submissions by the appellant and Notification of Appeal Form (pages 141-144)

Reports not enclosed - Refer to Exclusion of Press and Public paragraph above.