

**Ayrshire Shared Services Committee**

**5 December 2025**

At a Meeting of the Ayrshire Shared Services Joint Committee at 10.00 a.m. involving a combination of participation by remote electronic means and physical attendance within the Council Chambers, Irvine.

**Present (Physical Participation)**

Marie Burns (North Ayrshire Council) (Items 1 – 4), Barry Douglas, Jim McMahon and Douglas Reid (East Ayrshire Council) and Philip Saxton (South Ayrshire Council).

**Present (Remote Participation)**

Alec Clark and Craig Mackay (South Ayrshire Council).

**In Attendance (Physical Participation)**

J. Corrie, Head of Roads, T. Mackin, Strategic Manager Business Operations and B. McDonnell, Team Leader (Ayrshire Roads Alliance); L. Jeffrey, Civil Contingencies Coordinator (Ayrshire Civil Contingencies); P. Whip, Group Finance Manager (East Ayrshire Council); S. Wilson, Committee Services Officers (Chief Executive's Service).

**Chair**

Councillors Marie Burns (Items 1 – 4) and Alec Clark (Items 5 – 10).

**Apologies**

Scott Davidson and Cameron Inglis (North Ayrshire Council)

John McFadzean (East Ayrshire Council)

Kevin Braidwood, Depute Chief Executive and Housing Operations and Development, and Catriona Caves, Chief Governance Officer (South Ayrshire Council).

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of the Joint Committee's Order No. 25 and the Councillors' Code of Conduct.

**2. Minutes**

The Minutes of the meeting held on (i) 6 June and (ii) 5 September 2025 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

**3. Ayrshire Civil Contingencies**

Submitted report by Lesley Jeffery, Civil Contingencies Coordinator (Ayrshire Civil Contingencies Team) on progress made against the current Ayrshire Civil Contingencies Team (ACCT) Service Plan for 2025/2026 set out at Appendix 1 to the report and an overview of their work to date and to provide a revised Service Plan for 2026/2027 set out at Appendix 2 to the report.

Officers responded to members' questions on various aspects of the report.

The Joint Committee agreed to approve the current Ayrshire Civil Contingencies Team (ACCT) Service Plan for 2025/2026 as set out at Appendix 1 to the report.

#### **4. Proposed Schedule of Meeting Dates for 2026**

The Joint Committee was advised of proposed dates for meetings of the Ayrshire Shared Services Joint Committee for 2026.

The Joint Committee agreed to approve the dates of Friday 13 March, Friday 12 June, Friday 4 September and Friday 4 December 2026.

#### **4. Rotation of Chair**

Councillor Burns withdrew from the Chair at this point, to allow Councillor Alex Clark to chair the meeting for the remaining items of Ayrshire Roads Alliance business.

Councillors Burns left the meeting at this point.

#### **5. Revenue Financial Monitoring Report**

Submitted report by the Chief Financial Officer and Head of Finance and ICT on the revenue budget monitoring position for the year to 30 September 2025, for the Ayrshire Roads Alliance and the budget for 2025-26. The Split between Strategic and Local Service Delivery was set out at Appendix 1 and the Financial Monitoring Report set out at Appendix 2 to the report.

Officers responded to members' questions on various aspects of the report.

The Joint Committee agreed to (a) note the financial management position of the Ayrshire Roads Alliance for 2025-26; (b) note the interventions being taken to address the adverse financial position; (c) request a further financial update at the next meeting of the Joint Committee; and (d) otherwise, note the content of this report

#### **6. Performance Scorecard**

Submitted report by the Head of Roads on the progress made to date against the Performance Scorecard. The Performance Scorecard was presented at Appendix 1 to the report and provided commentary against the specific red and amber performance measures.

Officers responded to members' questions on various aspects of the report.

The Joint Committee agreed to (a) note the performance scorecard presented in the report; (b) continue to receive the performance scorecard updates; and (c) otherwise, note the content of the report.

#### **7. Risk Register**

Submitted report by the Head of Roads providing an update on the management of risk associated with the Ayrshire Roads Alliance. The Ayrshire Roads Alliance Risk Register was set out at Appendix 1 to the report.

Officers responded to members' questions on various aspects of the report.

The Joint Committee agreed to (a) note the Risk Register set out at Appendix 1 to the report; (b) continue to receive updates on progress at future meetings of the Joint Committee; and (c) otherwise, note the content of the report.

## **8. Roadworks Programme 2025/26**

Submitted report by the Head of Roads on the progress of work through the roads improvement programmes within East Ayrshire and South Ayrshire for financial year 2025 to 2026. The East Ayrshire Council Programme of Works for 2025/26 set out Appendix 1, the 2024/26 programme for South Ayrshire Council was set out at Appendix 2; details of EV Infrastructure set out at Appendix 3 and the South Ayrshire Council Ward Investment and Promenade Programme for 2025/26 set out at Appendix 4 and the Ash Die back reports set out at Appendix 5 to the report.

Officers responded to members' questions on various aspects of the report.

The Joint Committee agreed to note the Ayrshire Roads Alliance programmed works for 2025/26.

## **9. Improvement Action Plan**

Submitted report by the Head of Roads on the on the management of the Improvement Action Plan by the Ayrshire Roads Alliance. The Ayrshire Roads Alliance Improvement Action Plan was set out at Appendix 1, East Ayrshire Council Strategic Priorities 2025/26 set out at Appendix 2 and South Ayrshire Council Strategic Priorities 2025/26 set out at Appendix 3 to the report.

Officers responded to members' questions on various aspects of the report.

The Joint Committee agreed to (a) note the Improvement Action Plan presented in the report; (b) continue to receive updates on progress; and (c) otherwise, note the content of the report.

## **10. Urgent Items**

There were no urgent items.

The meeting ended at 11.15 a.m.

The full meeting proceedings can be viewed at  
<https://north-ayrshire.public-i.tv/core/portal/home>