



grant assessment form

1 Aims and objectives of the organisation

The aim of the group is to give parents and children an opportunity to meet on a regular basis. It allows children to interact with others of a similar age helping to build on social skills. Parents can engage with others while the children play in an environment which is safe and fun.

2 Purpose of the grant (including breakdown of costs)

▪ Heating/Lighting paid to the church	£75
▪ Outings – Admission Costs/Bus Hire	£350
▪ Children’s Birthday Vouchers	£150
▪ Special Events, Halloween/Easter Parties	£60
▪ Weekly Running Costs	£100
▪ Total Cost of Project	£735

Total Grant requested £500, Group contributing £235.

3a How many people are on the organisation’s Management Committee? 3

3b What is the organisation’s total membership? 30

3c How many members usually attend the organisation’s meetings or events? 20/25 average

3d How many members of the organisation would benefit from the grant? 30

3e How many members of the community would benefit from the grant? 30+

4 How will the grant :- (a) develop the organisation; or

It will allow the group to participate in other activities including seasonal parties and special events. Also to include practical costs to cover heating and lighting etc.

(b) benefit the local community.

5	Total cost of project		£735
	Amount of grant requested		£500
	Bank Balance(s)	Date 15 th February 2007	£333.70
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date 20/05/07	£140
Value of any other financial assets		Date	£
Name of other funding sources			

Amount and date of grant

£	Date

6 If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?

The group will be contributing £235 towards the project. The funds remaining are to be used in the following. Teddy Bear Picnic (Snacks) - £20, Bus Hire Kids Play - £160 (Approx), Admission Costs - £85, Aunties Thank u gifts - £30.

7	Recommendation	
	Support	Yes
	Refuse	
	Defer	
	Amount	£500
Recommended		
Reason for recommendation		

The group are contributing towards the project and the full amount would ensure that the group are able to take part in all activities requested. A large part of community will benefit from this.

Management Risk Ranking (L) / M / H
 Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.

Child Protection Risk Ranking (L) / M / H
 Applications with a **HIGH** ranking are not recommended for support

8 If there are any revenue implications how will they be met in future years?

No

9	Does the project represent value for money?	Yes ✓	No
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10 Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)

	Nos	Amount	%
Northern Local Community Planning Forum			
Central Local Community Planning Forum			
Southern Local Community Planning Forum		£500	100%
Other areas outwith EA			
Method of Division			