

# grant assessment form

## 1 Aims and objectives of the organisation

The aim of the group is to advance the education of pre-school children with the emphasis on play experience, so that they may take a constructive place in the community and also to advance the education of their parents and other appropriate persons.

## 2 Purpose of the grant (including breakdown of costs)

Purchase of books	£90
Purchase of bean bag chairs to replace existing	£105
Purchase of Art and Craft materials	£250
Payment of hall lets for approx 2 months	£263.20

**3a How many people are on the organisation's Management Committee?** 4

**3b What is the organisation's total membership?** 30

**3c How many members usually attend the organisation's meetings or events?** 15 per session

**3d How many members of the organisation would benefit from the grant?** 30

**3e How many members of the community would benefit from the grant?** 30 children + 30 adults

## 4 How will the grant :-

### (a) develop the organisation; or

The funding would enable the group to replace old and worn resources and to replenish their art and craft materials to enhance their provision.

### (b) benefit the local community.

Financial support in relation to let charges would enable the group to continue their service which provides an important support mechanism and social contact for both parents/carers and children within the community.

5	<b>Total cost of project</b>		<b>£708.20</b>
	<b>Amount of grant requested</b>		<b>£608.20</b>
	<b>Bank Balance(s)</b>	<b>Date 24/4/07</b>	<b>£319.42</b>
	Where the group has more than one bank account all balances should be recorded		
	<b>Cash in hand</b>	<b>Date 24/4/07</b>	<b>£239.68</b>
<b>Value of any other financial assets</b>		<b>Date</b>	<b>£</b>
<b>Name of other funding sources</b>			

Amount and date of grant	
£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

The balance will be utilised for running costs including lets, insurance costs of £185 and includes the balance of a grant for fruit for purchases to end of June.

7	<b>Recommendation</b>	
	<b>Support</b>	yes
	<b>Refuse</b>	
	<b>Defer</b>	
	<b>Amount Recommended</b>	<b>£608.20</b> <b>FINAL RECOMMENDATION - £400.00</b>

**Reason for recommendation**  
The group provide a much needed service within the community but require to replace a number of their resources due to wear and tear and to replenish art and craft materials which is another important resource for an early years setting.

Management Risk Ranking ( L ) / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking ( L ) / M / H Applications with a HIGH ranking are not recommended for support
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8 **If there are any revenue implications how will they be met in future years?**  
n/a

9 <b>Does the project represent value for money?</b>	<b>Yes</b> ✓	<b>No</b>
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10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Cumnock Area	30	£608.20	100%
Doon Valley			
Central Local Community Planning Forum			
Northern Local Community Planning Forum			
Other areas outwith EA			
Method of Division			

**All questions on this form must be completed**