



grant assessment form

1 Aims and objectives of the organisation

To encourage learning of new skills/hobbies providing self-achievement.

2 Purpose of the grant (including breakdown of costs)

The grant would be used:

- To pay for craft demonstrators to visit the club, allowing members to develop new skills, increase their knowledge and provide self-achievement.
- To purchase materials necessary for the crafts, as well as renew outdated materials.
- To subsidise let charges.

Breakdown:

Demonstrators £300
 Materials £200
 Let charges £210 Total - £710

3a How many people are on the organisation's Management Committee?

2 currently.
Chairperson
has taken on
the Secretary's
role for now

3b What is the organisation's total membership?

8

3c How many members usually attend the organisation's meetings or events?

8

3d How many members of the organisation would benefit from the grant?

8

3e How many members of the community would benefit from the grant?

8

**4 How will the grant :-
(a) develop the organisation; or**

Promoting Community Learning:

- developing individual's skills
- offering learning opportunities

**Improving Health
contributing to mental wellbeing**

(b) benefit the local community.

Not applicable

5	Total cost of project		£710
	Amount of grant requested		£600
	Bank Balance(s)	Date 1/2/07	£538.35
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date	£0
Value of any other financial assets		Date	£0
Name of other funding sources			
Not applicable			
Amount and date of grant			
£		Date	

6	If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?
	Funds are mostly to cover letting fees. However group will contribute £110 to the project from its own funds, reducing the sum requested from £710 (total cost) to £600.

7	Recommendation	
	Support	<input checked="" type="checkbox"/>
	Refuse	<input type="checkbox"/>
	Defer	<input type="checkbox"/>
	Amount	£150.00
Recommended		
Reason for recommendation		
<p>This is a very small group of elderly ladies which has been going for just over 10 years. Although there are now only 3 of the group resident in East Ayrshire, the group is very active and enthusiastic, meeting weekly for 6 months in the year. They are Promoting Community Learning in practice, wanting to learn new skills and expand their knowledge. Specifically they want to learn goldwork embroidery among other crafts, and replace some of their old craft equipment. Although they don't intend to sell their work (previous experience has demonstrated a lack of local support), they would hope to show their work at the rural shows. I would signpost them to www.craftscotland.org to help them find the best facilitators for their needs. The Arts and Museums Section would be happy to advise.</p> <p>Until now the group has been self-financing, however for the club to continue into the future I think they need to consider increasing their membership and attendance fees to ensure they are able to cover their annual letting overheads as well as have a membership drive to swell their numbers.</p> <p>The award recommended has been reduced to take into account the number of members residing outwith East Ayrshire.</p>		
Management Risk Ranking L <input checked="" type="checkbox"/> / M / H		Child Protection Risk Ranking L <input checked="" type="checkbox"/> / M / H
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.		Applications with a HIGH ranking are not recommended for support

8	If there are any revenue implications how will they be met in future years?
	Not applicable

9	Does the project represent value for money?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

10	Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)

	Nos	Amount	%
Cumnock Area	1	£75	12.5
Doon Valley	2	£150	25.0
Central Local Community Planning Forum			
Northern Local Community Planning Forum			
Other areas outwith EA	5	£375	62.5

All questions on this form must be completed