



grant assessment form

1 Aims and objectives of the organisation

- To participate in a variety of arts and crafts activities for people to make use of a wide range of skills
- To provide an opportunity for people to learn new skills and try out new ideas
- To hold group meetings 1 session/week in a safe and secure environment
- To provide the opportunity for people to socially interact and share skills in arts/crafts techniques

2 Purpose of the grant (including breakdown of costs)

To build on the 5 x taster sessions funded by the Minerals Trust last year and to try more advanced crafting techniques. The group are interested in advanced pottery, encaustic art, stained and other advanced glass techniques.
 10 x 2 ½ hours craft workshops @ £144 per session inclusive of VAT. This includes tutor and materials and the use of any equipment required for the craft. The group are allowed to keep all items made. At the moment the group haven't decided exactly what crafts they want for each session but it is expected that each craft will require 2+ sessions.
Total £1440

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| 3a | How many people are on the organisation's Management Committee? | 3 |
|-----------|--|----------|

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| 3b | What is the organisation's total membership? | 12 |
|-----------|---|-----------|

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| 3c | How many members usually attend the organisation's meetings or events? | 8 |
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| 3d | How many members of the organisation would benefit from the grant? | 12 |
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| 3e | How many members of the community would benefit from the grant? | Potentially all |
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| 4 | How will the grant :- |
| | (a) develop the organisation; or |
| | The group members will learn new advanced crafting skills |
| | (b) benefit the local community. |
| | The group will make items for sale via their non-profit making stall in the Community Centre. |

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| 5 | Total cost of project | | £1440.00 |
| | Amount of grant requested | | £1440.00 |
| | Bank Balance(s) | Date 3/2/11 | £397.56 |
| | Where the group has more than one bank account all balances should be recorded | | |
| | Cash in hand | Date 13/2/11 | £0.00 |
| Value of any other financial assets | | Date | £ |
| Name of other funding sources | | | |
| No other funding source has been approached for this project | | | |
| Amount and date of grant | | | |
| £ | | Date | |
| | | | |

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| 6 | If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project? |
| | The bank balance is not substantial but it should be noted that £120 from Minerals Trust granted in August 2010 is ring-fenced to pay a tutor session (1/3/11) and £60 from EAC granted in May 2010 is ring-fenced to cover a visit to Craft Fair at SECC (4/3/11). A further £50 is required to cover letting fees for the community centre, leaving a free balance of £167.56, which could pay for 1 craft session (£144). |

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| 7 | Recommendation | |
| | Support | <input checked="" type="checkbox"/> |
| | Refuse | <input type="checkbox"/> |
| | Defer | <input type="checkbox"/> |
| | Amount | £1000 |
| Recommended | | |
| Reason for recommendation | | |
| The group is extremely enthusiastic and keen to learn more advanced techniques which could be used to make items for sale in their community. It would be advisable for the group to consider ways of increasing their income if they wish to continue to learn more advanced techniques. Increasing the weekly membership fee from £1 and giving further consideration to the amount charged for items produced would go some way to financially support their ambitious craft programme. | | |
| Management Risk Ranking L ✓ / M / H | | Child Protection Risk Ranking L ✓ / M / H |
| Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation. | | Applications with a HIGH ranking are not recommended for support |

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| 8 | If there are any revenue implications how will they be met in future years? |
| | N/A |

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|---|--|--------------|-----------|
| 9 | Does the project represent value for money? | Yes ✓ | No |
| | | | |

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| 10 | Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award) | | |
| | | Nos | Amount |

| | | Nos | Amount | % |
|--------------------------------------|--------------|------------|---------------|----------|
| Northern Local Grants Committee | | | | |
| Central North Local Grants Committee | | | | |
| Central South Local Grants Committee | | | | |
| Southern Local Grants Committee | Cumnock Area | | | |
| | Doon Valley | | | |
| Other areas outwith EA | | | | |
| Method of Division | | | | |

All questions on this form must be completed