



**East Ayrshire**  
COUNCIL

**For official use only**

Organisation  
CAMPS

Reference Number  
CG4758

# grant assessment form

## 1 Aims and objectives of the organisation

- Provide access to quality musical theatre, locally.
- Raise skills and confidence of local people through the provision of music and drama workshops, and support and training for those interested in the technical side of theatre.
- Assist other groups with production skills
- Provide performance to a variety of people in various venues throughout the Cumnock and Doon Valley area.

## 2 Purpose of the grant (including breakdown of costs)

Cost of workshops, cost of rehearsals for main show (2012) and pantomime (2011) and cost of set, costume, additional technical equipment for the above (any EAC contribution may go towards venue hire)

Total Project costs breakdown:

Halls for workshops, rehearsals and performances	4,712.52
Licences for performance, royalties	2,720.00
Stage set – hire, build, transport and props	8,040.00
Sound – mic, transmitters, receivers, headsets, transport	3,380.00
Lighting – lights, effects and transport	1,506.00
Costume – material, hire and transport	3,880.00
Hair – wigs, clips, product	800.00
Make-up – incl prosthetics if applicable	800.00
Marketing – adverts, papers and banners	1,440.00
Other – Volunteer expenses, sundries, batteries	2,280.00
<b>Total project cost</b>	<b>29,558.52</b>

**3a How many people are on the organisation's Management Committee?**

13

**3b What is the organisation's total membership?**

48

**3c How many members usually attend the organisation's meetings or events?**

30-40

**3d How many members of the organisation would benefit from the grant?**

All

**3e How many members of the community would benefit from the grant?**

Up to 300  
attending each  
performance

## 4 How will the grant :-

**(a) develop the organisation; or**

It would help build confidence in members and technical crew, and enhance skills.

**(b) benefit the local community.**

Residents of Cumnock and Doon valley will be able to access theatre within their local area and have an opportunity to attend a variety of concerts.

Other organisations and schools will be able to access the skills and expertise of the group through technical assistance or workshops.

**All questions on this form must be completed**

5	<b>Total cost of project</b>		<b>£ 29,558.52</b>
	<b>Amount of grant requested</b>		<b>£ 19,518.52</b>
	<b>Bank Balance(s)</b>	<b>Date</b> 31 <sup>st</sup> Dec 2010	<b>£ 6,884.08</b>
	Where the group has more than one bank account all balances should be recorded		
	<b>Cash in hand</b>	<b>Date</b> 11 Feb 2009	£20.00 (petty cash)
<b>Value of any other financial assets</b>		<b>Date</b>	<b>£</b>
<b>Name of other funding sources</b>			
Expected revenue from ticket sales and raffles			
<b>Amount and date of grant</b>			
<b>£</b>		<b>Date</b>	

6	<b>If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?</b>
	n/a

7	<b>Recommendation</b>	
	<b>Support</b>	<input checked="" type="checkbox"/>
	<b>Refuse</b>	<input type="checkbox"/>
	<b>Defer</b>	<input type="checkbox"/>
	<b>Amount</b>	<b>£3,336.47</b> <b>FINAL RECOMMENDATION - £1,900.00</b>
<b>Recommended</b>		
<b>Reason for recommendation</b>		
Excellent group doing good work, and this will allow people to see quality productions in their own local area but the grant request is excessive. Therefore the amount requested has been reduced to a more realistic sum. As indicated in section 2 of the assessment any award may go towards venue hire, therefore the amount recommended is the overall cost of this minus the percentage of members residing outwith East Ayrshire.		
A condition of grant should be that costs of venue hire are confirmed prior to any monies being forwarded to the group.		
Management Risk Ranking <input checked="" type="checkbox"/> / M / H		Child Protection Risk Ranking <input checked="" type="checkbox"/> / M / H
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.		Applications with a <b>HIGH</b> ranking are not recommended for support

8	<b>If there are any revenue implications how will they be met in future years?</b>
	n/a

9	<b>Does the project represent value for money?</b>	<b>Yes</b> <input checked="" type="checkbox"/>	<b>No</b> <input type="checkbox"/>
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10	<b>Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)</b>		
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		<b>Nos</b>	<b>Amount</b>	<b>%</b>
Northern Local Grants Committee				
Central North Local Grants Committee				
Central South Local Grants Committee				
Southern Local Grants Committee	Cumnock Area	<b>34</b>	<b>£3336.47</b>	<b>70.8</b>
	Doon Valley	<b>5</b>	<b>£490.10</b>	<b>10.4</b>
Other areas outwith EA		<b>9</b>	<b>£885.95</b>	<b>18.8</b>
Method of Division		<b>Counted from membership list</b>		

**All questions on this form must be completed**