



grant assessment form

1 Aims and objectives of the organisation

To encourage learning of new skills/hobbies providing self-achievement

2 Purpose of the grant (including breakdown of costs)

This year the club are particularly interested in learning silk painting which requires silk scarves and special paints.

The grant would be used:

- To pay for craft demonstrators to visit the club, allowing members to develop new skills, and increase their knowledge
- To purchase materials necessary for the crafts
- To cover letting and affiliation charges

Breakdown:

Demonstrators £100

Materials £100

Let charges £270

Total - £470

3a How many people are on the organisation's Management Committee?

3

3b What is the organisation's total membership?

9

3c How many members usually attend the organisation's meetings or events?

9

3d How many members of the organisation would benefit from the grant?

9

3e How many members of the community would benefit from the grant?

9

**4 How will the grant :-
(a) develop the organisation; or**

Group members will learn new skills, increasing their knowledge and contributing to their mental wellbeing.

(b) benefit the local community.

N/A

5	Total cost of project		£470
	Amount of grant requested		£200
	Bank Balance(s)	Date 14/2/08	£456.47
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date 17/2/08	£54.36
Value of any other financial assets		Date	£
Name of other funding sources			
N/A			
Amount and date of grant			
£		Date	

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

The group will contribute £270 to the project

7 **Recommendation**

Support

Refuse

Defer

Amount Recommended **£44.45** **FINAL RECOMMENDATION - £44.45**

Reason for recommendation

This is a very small group of elderly ladies which has been going for just over 10 years. Although there are only 4 of the group resident in East Ayrshire, the group is very active and enthusiastic, meeting weekly for 6 months in the year. They are Promoting Community Learning in practice, wanting to learn new skills and expand their knowledge. Specifically they want to learn silk painting which they feel is an interesting and achievable skill for the group to take on.

As with their application last year, I would signpost them to www.craftscotland.org to help them find the best facilitators for their needs. The Arts and Museums Section would be happy to advise.

The group considers itself to be self-supporting, however although income raised by the club from annual and weekly fees, plus a weekly raffle (£285.50) covers their committed expenditure for lets and affiliation fee (£270), the group has been using its funds to subsidise its social events e.g. group funds contributed £5/head to the Christmas dinner and £21 for shoes for bowling night. Overall the club are running in deficit, so I think the group either needs to consider augmenting their income by increasing their fees or members should pay in full for social events themselves.

Conditions of grant should be that Q 28 on application form is dated and that another bank statement is submitted (2 only were supplied 1/2/08 and 3/1/08)

Management Risk Ranking L <input checked="" type="checkbox"/> / M / H	Child Protection Risk Ranking L <input checked="" type="checkbox"/> / M / H
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Applications with a HIGH ranking are not recommended for support

8 **If there are any revenue implications how will they be met in future years?**

N/A

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

		Nos	Amount	%
Northern Local Grants Committee				
Central North Local Grants Committee				
Central South Local Grants Committee				
Southern Local Grants Committee	CA	2	£44.45	22%
	DV	2	£44.45	22%
Other areas outwith EA		5	£111.10	56%
Method of Division		Place of residence of members		

All questions on this form must be completed