

# grant assessment form

**1 Aims and objectives of the organisation**

Sorn Village Hall is held by the Hall Trustees as a village hall and Community Centre for the benefit of the inhabitants of the village and district of Sorn for community, social and educational purposes.

**2 Purpose of the grant (including breakdown of costs)**

To assist with running costs ie:-

Fuel LPG	-	£2,496	Waste -	£382
Electricity	-	£891	Servicing Boiler -	£323
Building Insurance	-	£1,373	Fire Safety Equipment -	£196
Consumables – Cleaning Materials/toiletries	-	£299		

**TOTAL = £5,960**

**3a How many people are on the organisation's Management Committee?** 15

**3b What is the organisation's total membership?** 15

**3c How many members usually attend the organisation's meetings or events?** 15

**3d How many members of the organisation would benefit from the grant?** 15

**3e How many members of the community would benefit from the grant?** 300

**4 How will the grant :-  
(a) develop the organisation; or**

**(b) benefit the local community.**

Members of community will have access to a facility for social and recreational activities.

5	<b>Total cost of project</b>		£ 5960
	<b>Amount of grant requested</b>		£ 4470
	<b>Bank Balance(s)</b>	<b>Date</b> 22/1/08	£ 2194
Where the group has more than one bank account all balances should be recorded			
<b>Cash in hand</b>		<b>Date</b>	<b>£</b>
<b>Value of any other financial assets</b>		<b>Date</b>	<b>£</b>
<b>Name of other funding sources</b>			

Amount and date of grant	
£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**  
 £2194 that remains in the bank is secured for general maintenance of the hall and funds for any emergencies.

7 **Recommendation**

<b>Support</b>	Yes
<b>Refuse</b>	
<b>Defer</b>	
<b>Amount Recommended</b>	£4,470.00 <b>FINAL RECOMMENDATION - £1,500.00</b>

**Reason for recommendation**  
 The committee provide a valuable service to their community. I recommend the grant subject to group satisfactorily submitting the insurance quotes and quotes or previous bills of proof of fuel and electricity costs.

Management Risk Ranking L√ / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking L√[P] / M / H Applications with a <b>HIGH</b> ranking are not recommended for support
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8 **If there are any revenue implications how will they be met in future years?**  
 N/a`

9 **Does the project represent value for money?** Yes √ No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

		Nos	Amount	%
Northern Local Grants Committee				
Central North Local Grants Committee				
Central South Local Grants Committee				
Southern Local Grants Committee	CA	300	£4,470.00	100%
	DV			
Other areas outwith EA				
Method of Division				

**All questions on this form must be completed**