

# grant assessment form

**1 Aims and objectives of the organisation**

The guild is a movement within the Church of Scotland which invites and encourages women and men to become involved in the work of the Church.

**2 Purpose of the grant (including breakdown of costs)**

To celebrate the 120<sup>th</sup> anniversary

Catering	£600.00
Entertainment	£150.00
Key rings	£60.00
Flowers	£70.00
Napkins	£20.00
<b>Total</b>	<b>£900.00</b>

**3a How many people are on the organisation's Management Committee?** 12

**3b What is the organisation's total membership?** 25

**3c How many members usually attend the organisation's meetings or events?** 20

**3d How many members of the organisation would benefit from the grant?** 25

**3e How many members of the community would benefit from the grant?** 60

**4 How will the grant :-**

**(a) develop the organisation; or**

It will enable the group to celebrate its 120<sup>th</sup> anniversary

**(b) benefit the local community.**

It will allow members to participate in a local event

5	<b>Total cost of project</b>		<b>£900.00</b>
	<b>Amount of grant requested</b>		<b>£300.00</b>
	<b>Bank Balance(s)</b>	<b>Date</b> 24/1/2008	<b>£243.30</b>
	Where the group has more than one bank account all balances should be recorded		
	<b>Cash in hand</b>	<b>Date</b> March 2008	<b>£120.00</b>
<b>Value of any other financial assets</b>		<b>Date</b>	<b>£</b>
<b>Name of other funding sources</b>			
Civic hospitality			
<b>Amount and date of grant</b>			
<b>£350.00</b>		<b>Date</b> January 2008	

6	<b>If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?</b>
	N/A

7	<b>Recommendation</b>	
	<b>Support</b>	<input checked="" type="checkbox"/>
	<b>Refuse</b>	<input type="checkbox"/>
	<b>Defer</b>	<input type="checkbox"/>
	<b>Amount</b>	<b>£300.00</b> <b>FINAL RECOMMENDATION - £200.00</b>
<b>Recommended</b>		
<b>Reason for recommendation</b>		
It will enable the group to provide an event for its membership.		
Management Risk Ranking L / <del>M</del> / <del>H</del>		Child Protection Risk Ranking L / <del>M</del> / <del>H</del>
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.		Applications with a <b>HIGH</b> ranking are not recommended for support

8	<b>If there are any revenue implications how will they be met in future years?</b>
	No

9	<b>Does the project represent value for money?</b>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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10	<b>Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)</b>
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		Nos	Amount	%
Northern Local Grants Committee				
Central North Local Grants Committee				
Central South Local Grants Committee				
Southern Local Grants Committee	CA	25	£300.00	100%
	DV			
Other areas outwith EA				
Method of Division				

**All questions on this form must be completed**