

grant assessment form

1 Aims and objectives of the organisation

The aim of the Forum is to provide for the welfare of the Senior Citizens of the Mauchline Area by ensuring that facilities and services are available to meet their physical and mental needs.

2 Purpose of the grant (including breakdown of costs)

Mauchline & District Seniors Forum is a recently established group have asked for a 'start up' Grant of £500 to enable them to function.

General costs ie Stamps, Phone Calls, Printing, Photocopying	- £200
Attending conferences	- £100
Travel Expenses: Area Meetings (East Ayrshire Senior Forum)	- £100
National meetings (WSSF – monthly Assembly)	- £100

Total Cost of Grant = £500

3a How many people are on the organisation's Management Committee? 10

3b What is the organisation's total membership? 29

3c How many members usually attend the organisation's meetings or events? 29

3d How many members of the organisation would benefit from the grant? 29

3e How many members of the community would benefit from the grant? 29+

**4 How will the grant :-
(a) develop the organisation; or**

The group have asked for the Grant as a 'start-up'. It will enable them to attend conferences and other forums that they wouldn't be able to do otherwise.

(b) benefit the local community.

5	Total cost of project		£ 500
	Amount of grant requested		£ 500
	Bank Balance(s)	Date February 2008	£ 0
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date -	£ -
Value of any other financial assets		Date -	£ -
Name of other funding sources			

N/A

Amount and date of grant

£	Date
	N/A

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

N/A

7 **Recommendation**

Support	✓
Refuse	
Defer	
Amount	£500.00 FINAL RECOMMENDATION - £365.90
Recommended	
Reason for recommendation	
The group are newly established (Jan 08) and would benefit from the £500 grant requested to allow them to get started.	
Management Risk Ranking L / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking L / M / H Applications with a HIGH ranking are not recommended for support

8 **If there are any revenue implications how will they be met in future years?**

N/A

9 **Does the project represent value for money?** Yes ✓ No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

		Nos	Amount	%
Northern Local Grants Committee				
Central North Local Grants Committee				
Central South Local Grants Committee				
Southern Local Grants Committee	CA	29	£500.00	100%
	DV			
Other areas outwith EA				
Method of Division				

All questions on this form must be completed