

grant assessment form

1 Aims and objectives of the organisation

The aim of the group is to advance the education of pre-school children with the emphasis on play experience, so that they may take a constructive place in the community and also to advance the education of their parents and other appropriate persons.

2 Purpose of the grant (including breakdown of costs)

The grant funding would be used to provide a summer trip to Loudoun Castle theme park at the end of June and to cover the cost of 2 months hall lets.

Summer Trip = £410 broken down as follows:

Transport	£160	
Admission fees	£200	
Snacks	£ 50	
Hall lets for 2 months =	£242	Total - £652

3a How many people are on the organisation's Management Committee? 4

3b What is the organisation's total membership? 28 children

3c How many members usually attend the organisation's meetings or events? PG 12 children P/toddler 16 children & 10 adults per session

3d How many members of the organisation would benefit from the grant? 28 children & 27 adults

3e How many members of the community would benefit from the grant? 55

**4 How will the grant :-
(a) develop the organisation; or**

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(b) benefit the local community.

Financial support in relation to let charges would enable the group to continue their service which provides an important support mechanism and area of social contact for both parents/carers and children within the community.

5	Total cost of project		£652.00
	Amount of grant requested		£502.00
	Bank Balance(s)	Date 1/4/08	£175.89
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date 1/4/08	£256.06
Value of any other financial assets		Date	£
Name of other funding sources			

Amount and date of grant	
£	Date

6 If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?

The cash in bank balance will be utilised for running costs including wages and insurance costs and the cash in hand balance will be utilised for wages and let charges. The committee will undertake a fundraising event to raise the remaining £150 to put towards the cost of the summer trip.

7	Recommendation	
	Support	yes
	Refuse	
	Defer	
	Amount	£502.00 FINAL RECOMMENDATION - £400.00
Recommended		
Reason for recommendation		

The group provides a much needed service within the community for social contact for both parents/carers and children and provides an opportunity for parents to undertake training or part time employment.
The summer trip would provide an opportunity for many of the families to participate in an outing that otherwise may not be available to them.

Management Risk Ranking (L) / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking (L) / M / H Applications with a HIGH ranking are not recommended for support
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8 If there are any revenue implications how will they be met in future years?
n/a

9 Does the project represent value for money? Yes No

10 Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)

		Nos	Amount	%
Northern Local Grants Committee				
Central North Local Grants Committee				
Central South Local Grants Committee				
Southern Local Grants Committee	CA	28	£502.00	100%
	DV			
Other areas outwith EA				
Method of Division				

All questions on this form must be completed