

grant assessment form

1 Aims and objectives of the organisation

The aim of guiding is to help girls and young women develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community and the wider world.

2 Purpose of the grant (including breakdown of costs)

To assist with the running costs of developing guiding within East Ayrshire. This includes administration, postage, stationary, car mileage. Programming & Training costs for girls, leaders, commissioners, advisors and trainers.

(Covering East Ayrshire South Areas – which include Mauchline, Auchinleck, Sorn and Cumnock.)

Administration = £150

Transport to events = £500

Events for members locally = £1350

Total = £2000

GRANT REQUESTED = £1300

3a How many people are on the organisation's Management Committee? 20

3b What is the organisation's total membership? 203

3c How many members usually attend the organisation's meetings or events? 203

3d How many members of the organisation would benefit from the grant? 203

3e How many members of the community would benefit from the grant? 203

**4 How will the grant :-
(a) develop the organisation; or**

It will allow them to continue with the ongoing costs involved within the guiding association and allow them to continue with their own continuous professional development i.e. training etc.

(b) benefit the local community.

5	Total cost of project		£	2,000	
	Amount of grant requested		£	1,300	
	Bank Balance(s)	Date 13/3/08	Girl Guiding Ayrshire South (4)	£	813.00
		29/2/08	Units Fund Account (2)	£	1,291.42
		1/12/07	Girl Guiding Ayrshire South Charities Deposit (3)	£	21,251.57
		8/2/08	Girl Guiding Ayrshire South Community Banking (1)	£	17,939.12
Where the group has more than one bank account all balances should be recorded					
Cash in hand		Date	£		
Value of any other financial assets		Date	£		
Name of other funding sources					
N/A					
Amount and date of grant					
£		Date			
N/A		N/A			

6	If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?
	The group have 4 Bank Accounts = (1) Campsite that the group own and let out. (2) Uniform Account (3) New Unit Account (for new groups starting up) and (4) Main Account that the group have daily running costs which balance is £813.58. All monies are ringfenced for the projects stated above.

7	Recommendation	
	Support	✓
	Refuse	
	Defer	
	Amount Recommended	£1300 FINAL RECOMMENDATION - £650
Reason for recommendation		
The amount of money requested would allow the group to continue with general running costs required for their group to function accordingly. Although they have 4 accounts with significant amounts in 2 of them, these are not accessible to the group for general running costs. Grant payment subject to submission of completed Letter of Representation.		
Management Risk Ranking	L ✓ / M / H	
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking L ✓ / M / H Applications with a HIGH ranking are not recommended for support	

8	If there are any revenue implications how will they be met in future years?
	No

9	Does the project represent value for money?	Yes ✓	No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Northern Local Grants Committee			
Central North Local Grants Committee			
Central South Local Grants Committee			
Southern Local Grants Committee	CA	203	100%
	DV		
Other areas outwith EA			
Method of Division			

All questions on this form must be completed