

# grant assessment form

**1 Aims and objectives of the organisation**

To promote and maintain interest in the antiquities, archaeology, geology, folklore, natural history & general local history, including agricultural & industrial history of the neighbourhood and to collect, preserve, collate and exhibit items connected therewith for the benefit of members of the Society, the local inhabitants, visitors to the area and the public at large

To hold regular meetings, exhibitions & excursions as shall be arranged by the committee

**2 Purpose of the grant (including breakdown of costs)**

To pay for speakers' fees and to acquire specialised equipment for various projects

Speakers expenses	£200
Digital projector	£470
DVD Player	£30
<b>Total</b>	<b>£700</b>

**3a How many people are on the organisation's Management Committee?** 4

**3b What is the organisation's total membership?** 43

**3c How many members usually attend the organisation's meetings or events?** 30

**3d How many members of the organisation would benefit from the grant?** all

**3e How many members of the community would benefit from the grant?** unspecified

**4 How will the grant :-**

**(a) develop the organisation; or**

Members of the group will expand their knowledge of local history.

**(b) benefit the local community.**

The group produce occasional exhibitions and will make use of the equipment for this

5	<b>Total cost of project</b>		<b>£ 700</b>
	<b>Amount of grant requested</b>		<b>£ 540</b>
	<b>Bank Balance(s)</b>	<b>Date</b> 31 January 2008	<b>£ 987.96</b>
	Where the group has more than one bank account all balances should be recorded		
	<b>Cash in hand</b>	<b>Date</b>	<b>£</b>
<b>Value of any other financial assets</b>		<b>Date</b>	<b>£</b>
<b>Name of other funding sources</b>			

Amount and date of grant	
£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

The group intend to use some of the funds for the project, and prefer to maintain a reserve fund of at least £800.

7 **Recommendation**

Support	<input checked="" type="checkbox"/>
Refuse	<input type="checkbox"/>
Defer	<input type="checkbox"/>
Amount	£540.00 <b>FINAL RECOMMENDATION - £200.00</b>
Recommended	<input type="checkbox"/>

**Reason for recommendation**

The group continue to provide an opportunity for the community to get involved in the local history of the area and learning opportunities for interested members of the community.

Management Risk Ranking	L <input checked="" type="checkbox"/> / M / H	Child Protection Risk Ranking	L <input checked="" type="checkbox"/> / M / H
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.		Applications with a <b>HIGH</b> ranking are not recommended for support	

8 **If there are any revenue implications how will they be met in future years?**

N/A

9 **Does the project represent value for money?** Yes  No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

		Nos	Amount	%
Northern Local Grants Committee				
Central North Local Grants Committee				
Central South Local Grants Committee				
Southern Local Grants Committee	CA	43	£540.00	100%
	DV			
Other areas outwith EA				
Method of Division				

**All questions on this form must be completed**