

grant assessment form

1 Aims and objectives of the organisation

To provide a service for adults with special needs, who live in the communities of Patna, Waterside & Polnessan.

2 Purpose of the grant (including breakdown of costs)

To take members on a 5 day break to Southport.

Cost of Holiday per head - £236.50 x 46 members = £10,879.00

Insurance cover per head - £ 15.00 x 46 members = 690.00

TOTAL = £11,569.00

3a How many people are on the organisation's Management Committee? 9

3b What is the organisation's total membership? 34

3c How many members usually attend the organisation's meetings or events? 34

3d How many members of the organisation would benefit from the grant? 46

3e How many members of the community would benefit from the grant? 46

**4 How will the grant :-
(a) develop the organisation; or**

It will allow the organisation to plan an annual holiday for its members.

(b) benefit the local community.

By providing a holiday for the elderly residents of Patna district which will enhance their social and health / wellbeing.

5	Total cost of project		£ 11,569.00
	Amount of grant requested		£ 5,569.00
	Bank Balance(s)	Date December 2008	£ 4,950.17
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date 12 Jan. 2009	£17.83 (Social Fund) / £14.01 (Lunches)
Value of any other financial assets		Date October 2008	£1,394.43 (Lunches)
Name of other funding sources			

Amount and date of grant	
£	Date
/	/

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

Monies ring-fenced to cover running costs, meals at outings, bus hire and social evenings.

7 **Recommendation**

Support	Yes
Refuse	
Defer	
Amount Recommended	£5,569.00

Reason for recommendation

This group provides a valuable service to the elderly residents some of whom are disabled and most live on their own a chance to get away on a holiday with the support of the Management Committee. This will enhance their wellbeing both socially and health wise.

Management Risk Ranking L√ / M / H	Child Protection Risk Ranking L√/ M / H
<small>Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.</small>	<small>Applications with a HIGH ranking are not recommended for support</small>

8 **If there are any revenue implications how will they be met in future years?**

N/a

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Northern Local Community Planning Forum			
Central Local Community Planning Forum			
Southern Local Community Planning Forum	46	£5,569.00	100%
Other areas outwith EA			
Method of Division			

All questions on this form must be completed