

grant assessment form

1 Aims and objectives of the organisation

To ascertain, co-ordinate and express to the local authority and to public and private authorities, the views of the community in relation to matters for which these authorities are responsible and to take such other action in the interests of the community as appears to be expedient and practicable. The Community Council also produce a quarterly newspaper.

2 Purpose of the grant (including breakdown of costs)

To produce, publish and deliver Community Newsletters to the whole of New Cumnock.
 Printing of newsletter and flyers per quarter = £975 x 4 quarters = £3900
 Delivery of Newsletters = £125 x 4 quarters = £500
 Ink/paper for flyers = £100

Total £4500

3a How many people are on the organisation's Management Committee? 14

3b What is the organisation's total membership? 18

3c How many members usually attend the organisation's meetings or events? 18

3d How many members of the organisation would benefit from the grant? All

3e How many members of the community would benefit from the grant? Whole of New Cumnock

4 How will the grant :-

(a) develop the organisation; or

Achievement through building community capacity.

(b) benefit the local community.

Delivery of a local information resource.

5	Total cost of project		£4800
	Amount of grant requested		£4680
	Bank Balance(s)	Date 30th January 2009: 11 th December 2008	£2040.90* : £919.29
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date	£
Value of any other financial assets		Date	£
Name of other funding sources			

Amount and date of grant	
£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

The Community Council have 2 bank accounts however the highlighted one * is only for the news group. Funds in bank balance are ring fenced for printing newsletters on March costing £1200, flyers and hall lets. On speaking to the group the printing will now cost £1200 per quarter instead of £975, which means they will add to the costs contributing £900 (£225 per quarter)

7 **Recommendation**

Support	Yes
Refuse	
Defer	
Amount	£4,000.00 FINAL RECOMMENDATION - £1,750.00
Recommended	
Reason for recommendation	
It is a worthwhile project. However the group could apply for more donations or adverts to be placed in their newsletter which will contribute to the cost of the group. Recommendation is subject to the Community Council submitting a second quotation for printing.	
Management Risk Ranking (L) / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking (L) / M / H Applications with a HIGH ranking are not recommended for support

8 **If there are any revenue implications how will they be met in future years?**

N/a

9 **Does the project represent value for money?** Yes✓ No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

		Nos	Amount	%
Northern Local Grants Committee				
Central North Local Grants Committee				
Central South Local Grants Committee				
Southern Local Grants Committee	CA			
	DV			
Other areas outwith EA				
Method of Division				

All questions on this form must be completed

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