

# grant assessment form

**1 Aims and objectives of the organisation**

To foster community spirit within the village of Muirkirk by providing social and educational opportunities to enhance education and benefit the social welfare of residents.

**2 Purpose of the grant (including breakdown of costs)**

Costs for Muirkirk Walking Festival.  
Advertising £600  
1st Aid £400  
Administration/Transport/Signs/Fees £200  
**Total £1200**

**3a How many people are on the organisation's Management Committee?** 4

**3b What is the organisation's total membership?** 30

**3c How many members usually attend the organisation's meetings or events?** 20

**3d How many members of the organisation would benefit from the grant?** ALL

**3e How many members of the community would benefit from the grant?** ALL

**4 How will the grant :-  
(a) develop the organisation; or**

**(b) benefit the local community.**

It provides a healthy outdoor community event to which everyone can attend

5	<b>Total cost of project</b>		<b>£1200</b>
	<b>Amount of grant requested</b>		<b>£400</b>
	<b>Bank Balance(s)</b>	<b>Date</b> 08/01/09	<b>£1116</b>
	Where the group has more than one bank account all balances should be recorded		
	<b>Cash in hand</b>	<b>Date</b>	<b>£</b>
<b>Value of any other financial assets</b>		<b>Date</b>	<b>£</b>
<b>Name of other funding sources</b>			
Minerals Trust			
<b>Amount and date of grant</b>			
<b>£</b>		<b>Date</b>	
600		Awaiting decision	

6	<b>If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?</b>
	Expenses and printing of the Community News

7	<b>Recommendation</b>	
	<b>Support</b>	√
	<b>Refuse</b>	
	<b>Defer</b>	
	<b>Amount</b>	£400 <b>FINAL RECOMMENDATION - £300</b>
<b>Recommended</b>		
<b>Reason for recommendation</b>		
This is a small proportion of the total cost of the project. The Minerals Trust will be contributing as well as the organisation making their own contribution to the costs of £200.		
A condition of award should be the provision of quotes for advertising.		
Management Risk Ranking    L √ / M / H		Child Protection Risk Ranking    L √ / M / H
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.		Applications with a <b>HIGH</b> ranking are not recommended for support

8	<b>If there are any revenue implications how will they be met in future years?</b>
	N/A

9	<b>Does the project represent value for money?</b>	<b>Yes</b> √	<b>No</b>

**10 Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

		Nos	Amount	%
Northern Local Grants Committee				
Central North Local Grants Committee				
Central South Local Grants Committee				
Southern Local Grants Committee	Cumnock Area			
	Doon Valley			
Other areas outwith EA				
Method of Division				

**All questions on this form must be completed**

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