

grant assessment form

1 Aims and objectives of the organisation

The aim and objective is to promote horticulture through holding lectures and demonstrations. The group also visits gardens of interest and holds an annual show. Lectures and demonstrations further develop the skills and interests of all members on topics connected with horticulture.

2 Purpose of the grant (including breakdown of costs)

Meetings – printing, speakers, expenses, subscriptions	£175
Meetings-Hire of halls	£175
Outings – Bus hires, admission, catering	£900
Total -	£1250

3a How many people are on the organisation’s Management Committee? 17

3b What is the organisation’s total membership? 136

3c How many members usually attend the organisation’s meetings or events? 20-120

3d How many members of the organisation would benefit from the grant? ALL

3e How many members of the community would benefit from the grant? 161

4 How will the grant :-

(a) develop the organisation; or

This will further develop members knowledge in horticulture

(b) benefit the local community.

5	Total cost of project		£1250
	Amount of grant requested		£250
	Bank Balance(s)	Date 24/12/08	£881.96
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date 24/12/08	£15
Value of any other financial assets		Date	£
Name of other funding sources			

Amount and date of grant	
£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**
 All monies are ring fenced for annual running costs

7 **Recommendation**

Support	<input checked="" type="checkbox"/>
Refuse	<input type="checkbox"/>
Defer	<input type="checkbox"/>
Amount	£236.00 FINAL RECOMMENDATION - £236.00
Recommended	<input checked="" type="checkbox"/>
Reason for recommendation	
This would allow the group to run a programme of events and activities for members.	
Management Risk Ranking L <input checked="" type="checkbox"/> / M / H	Child Protection Risk Ranking L <input checked="" type="checkbox"/> / M / H
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Applications with a HIGH ranking are not recommended for support

8 **If there are any revenue implications how will they be met in future years?**
 N/a

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

		Nos	Amount	%
Northern Local Grants Committee				
Central North Local Grants Committee				
Central South Local Grants Committee				
Southern Local Grants Committee	CA	152	£236.00	94.4%
	DV			
Other areas outwith EA		9	£14.00	5.6%
Method of Division		Place of residence of members		

All questions on this form must be completed