



grant assessment form

1	Aims and objectives of the organisation
	To provide a annual programme of arts and crafts activities to members To provide tuition in various arts and craft for members

2	Purpose of the grant (including breakdown of costs)
	To provide tuition and materials to enable members to learn jewellery making skills Tutor for 5 sessions £50 Materials and tools £50 To provide materials to practise existing skills Materials £45 Printer and ink £105 Total £250

3a	How many people are on the organisation's Management Committee?	3
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3b	What is the organisation's total membership?	12
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3c	How many members usually attend the organisation's meetings or events?	12
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3d	How many members of the organisation would benefit from the grant?	12
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3e	How many members of the community would benefit from the grant?	12
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4	How will the grant :-
	(a) develop the organisation; or
	Develop new skills Provide learning opportunities
	(b) benefit the local community.
	Promote life-long learning Provide leisure opportunities

5	Total cost of project		£250
	Amount of grant requested		£200
	Bank Balance(s)	Date 13 Jan 2010	£6.35
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date 26.03.10	£ 44.52
Value of any other financial assets		Date	£
Name of other funding sources			

N/A

Amount and date of grant

£	Date
N/A	

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

N/A

7 **Recommendation**

Support

Refuse

Defer

Amount **£200** **FINAL RECOMMENDATION - £100.00**

Recommended

Reason for recommendation

Group is committing their existing funds to the projects. They will use membership fees and money raised from activities to fund hire of hall etc

Management Risk Ranking L <input checked="" type="checkbox"/> / M / H	Child Protection Risk Ranking L <input checked="" type="checkbox"/> / M / H
<small>Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.</small>	<small>Applications with a HIGH ranking are not recommended for support</small>

8 **If there are any revenue implications how will they be met in future years?**

N/A

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

		Nos	Amount	%
Northern Local Grants Committee				
Central North Local Grants Committee				
Central South Local Grants Committee				
Southern Local Grants Committee	Cumnock Area			
	Doon Valley			
Other areas outwith EA				
Method of Division				

All questions on this form must be completed

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