

Chief Executive's Department

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To: Councillors Douglas Reid (Chair), Maureen McKay, Tom Cook, Iain Linton and John Knapp.

13 December 2007

Dear Councillor

RECRUITMENT PANEL 1 - 19 DECEMBER 2007

You are requested to attend a meeting of the **Recruitment Panel 1** to be held on **WEDNESDAY 19 DECEMBER 2007** at **0830 HOURS** in **MEETING ROOM 1, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to consider the undernoted business.

Yours sincerely



Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support

RB/SR

B U S I N E S S

INTIMATE APOLOGIES

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Panel pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act".
- 2. POST OF HEAD OF SERVICE, SCHOOLS (pages 1-130)** - Submit report dated 12 December 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support presenting to the Panel the 16 applications received for the post of Head of Service, Schools and asking the Panel to consider the applications received and, thereafter, select a short-list of candidates for interview and agree the date and arrangements for the interviews.

(Please note that a copy of the Recruitment Pack for the post is appended to the Agenda papers).

Reports not enclosed - Refer to Exclusion of Press and Public paragraph above.