



grant assessment form

1 Aims and objectives of the organisation

To promote the well-being of the community resident in Fenwick.

2 Purpose of the grant (including breakdown of costs)

Christmas Lights:

- Delivery from storage - £200.00
- Repair of lights - £309.15
- Purchase of new brackets - £504.75
- Electricity costs - £1313.85
- Installation/erection of lights - £1100.00
- Replacement of Motif - £105.00

Total £3532.75

3a How many people are on the organisation's Management Committee? 12

3b What is the organisation's total membership? 12

3c How many members usually attend the organisation's meetings or events? 10 - 12

3d How many members of the organisation would benefit from the grant? 12

3e How many members of the community would benefit from the grant? Whole community

4 How will the grant :-
(a) develop the organisation; or
 It will allow the group to develop further and will increase their standing within the local community.
(b) benefit the local community.
 Offer residents a focal point during the Christmas period giving them a sense of community.

5	Total cost of project		£3532.75
	Amount of grant requested		£3532.75
	Bank Balance(s)	Date 30/06/08	£1157.64
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date	£
Value of any other financial assets		Date	£
Name of other funding sources			

Amount and date of grant	
£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**
 Funds held are for the group's normal activities.

7 **Recommendation**

Support	√
Refuse	
Defer	
Amount Recommended	£2255.17

Reason for recommendation

This is an annual occurrence and does much to improve the atmosphere and sense of community at this time of year. There was a large disparity in the quotation given by the group and the actual amounts required for the project. An accurate breakdown is listed below:
 Delivery - £235.00
 Storage - £323.13
 Repair – £185.77
 Replacements – £205.62
 Electricity - £205.65
 Installation – £1100.00
Total £2255.17

Management Risk Ranking L √ / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking L √ / M / H Applications with a HIGH ranking are not recommended for support
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8 **If there are any revenue implications how will they be met in future years?**

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Northern Local Grants Committee			
Central North Local Grants Committee			
Central South Local Grants Committee			
Southern Local Grants Committee			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed