

grant assessment form

1	Aims and objectives of the organisation	
		To promote the well-being of the community resident in Fenwick and surrounding area.
2	Purpose of the grant (including breakdown of costs)	
		Refill baskets x 22 £462 Delivery £10 Vat £122.60 Total £594.60
3a	How many people are on the organisation's Management Committee?	4
3b	What is the organisation's total membership?	12
3c	How many members usually attend the organisation's meetings or events?	6-10
3d	How many members of the organisation would benefit from the grant?	ALL
3e	How many members of the community would benefit from the grant?	ALL
4	How will the grant :- (a) develop the organisation; or	
		This will improve the groups standing within the community and assist group in encouraging new members to join
	(b) benefit the local community.	
		This will allow group to organise an event which will improve the appearance of the local area for residents and visitors.

5	Total cost of project		£594.60
	Amount of grant requested		£594.60
	Bank Balance(s)	Date 31/01/08	£2462.87
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date	£ N/A
Value of any other financial assets		Date	£ N/A
Name of other funding sources			
Amount and date of grant			
£		Date	
		N/A	

6	If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?
	Secretarial expenses ,repair of Christmas lights, public liability insurance and electricity costs for Christmas lights

7	Recommendation	
	Support	✓
	Refuse	
	Defer	
	Amount	£594.60
Reason for recommendation		
This will allow group to continue with a worthwhile project and improve appearance of village for residents and visitors		
Management Risk Ranking L ✓ / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.		Child Protection Risk Ranking L ✓ / M / H Applications with a HIGH ranking are not recommended for support

8	If there are any revenue implications how will they be met in future years?
	Future maintenance costs to be met by fundraising and future grant applications

9	Does the project represent value for money?	Yes ✓	No

10	Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)

	Nos	Amount	%
Northern Local Community Grants Scheme	ALL	£594.60	100%
Central South Local Community Grants Scheme			
Central North Local Community Grants Scheme			
Southern Local Community Grants Scheme			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed