

# grant assessment form

**1 Aims and objectives of the organisation**

Darvel Improvement Group (DIG) has four distinct sub groups (Heritage, Environment, Entertainment, and Music Festival), each dedicated to the promotion of projects and events which benefit the whole community. DIG protect and enhance their town's rich historical, environmental, and social fabric. Our key aim is to improve the quality of life for all our residents and assist in the social/economic regeneration of the town by attracting visitors from all over Scotland, the UK and Europe.

**2 Purpose of the grant (including breakdown of costs)**

The grant will be used to repay DIG Entertainment sub-group who agreed to pay part of the deficit from the 2007 Music Festival, and two outstanding bills from the 2007 Music festival which amounts to a total cost of £1,975.00. This is broken down as follows:

Hall hire bill	£1,925.40
Artists' Fees (paid from DIG sub group)	£ 49.60
<b>TOTAL:</b>	<b>£1,975.00</b>

**3a How many people are on the organisation's Management Committee?** 10

**3b What is the organisation's total membership?** 40

**3c How many members usually attend the organisation's meetings or events?** 25 - 200

**3d How many members of the organisation would benefit from the grant?** 40

**3e How many members of the community would benefit from the grant?** 2200 approx

**4 How will the grant :-  
(a) develop the organisation; or**

N/A

**(b) benefit the local community.**

N/A

5	<b>Total cost of project</b>		<b>£ 81,884.73</b>
	<b>Amount of grant requested</b>		<b>£ 1,975.00</b>
	<b>Bank Balance(s)</b>	<b>Date</b> 15 January 2008	<b>£ 18,103.77</b>
	Where the group has more than one bank account all balances should be recorded		
	<b>Cash in hand</b>	<b>Date</b> N/A	<b>£</b>
<b>Value of any other financial assets</b>		<b>Date</b> N/A	<b>£</b>
<b>Name of other funding sources</b>			
EAC Local Community Planning Forum, EAC Business Grant			
<b>Amount and date of grant</b>			
<b>£</b>		<b>Date</b>	
5,000		23 August 2007	
£10,000		2007	

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

7 **Recommendation**

<b>Support</b>	
<b>Refuse</b>	√
<b>Defer</b>	
<b>Amount</b>	<b>£1975</b>
<b>Recommended</b>	
<b>Reason for recommendation</b>	
<p>Poor financial and project management have resulted in an overspend in the 2007 Music Festival. The award is recommended solely because the group have advised that they have spent more than £19,000 since this application was submitted and they now have a balance of £25 in their bank account.</p> <p>If group are granted an award a condition should be that confirmation of cost of hall hire is provided. They will also be required to provide an up to date bank statement.</p>	
<b>Management Risk Ranking</b> L √ / M / H <small>Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.</small>	<b>Child Protection Risk Ranking</b> L √ / M / H <small>Applications with a HIGH ranking are not recommended for support</small>

8 **If there are any revenue implications how will they be met in future years?**

N/A

9 **Does the project represent value for money?** Yes√ No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	<b>Nos</b>	<b>Amount</b>	<b>%</b>
Northern Local Community Planning Forum			
Central Local Community Planning Forum			
Southern Local Community Planning Forum			
Other areas outwith EA			
Method of Division			

**All questions on this form must be completed**