

# grant assessment form

## 1 Aims and objectives of the organisation

The main aims of the Stewarton Woodland Action Trust are:

- Path and Access Construction
- Woodland Planting and Conservation
- Education and Public Awareness Raising

## 2 Purpose of the grant (including breakdown of costs)

Legal Fees to incorporate the group into limited company with charitable status £2800

Purchase of laptop, projector and software £1785

**The total cost is £4585**

**The grant requested is £4200**

3a How many people are on the organisation's Management Committee? 5

3b What is the organisation's total membership? 30

3c How many members usually attend the organisation's meetings or events? 15

3d How many members of the organisation would benefit from the grant? 30

3e How many members of the community would benefit from the grant? 6,000+

## 4 How will the grant :-

**(a) develop the organisation; or**

This grant will allow future development of the group by making their administration more efficient allowing them to further develop projects in the Stewarton area.

Registration as a limited company with charitable status will allow them to attract a greater range of external funds.

**(b) benefit the local community.**

SWAT has been working over the last 2 years to implement the Outdoor Access Strategy for Stewarton. In partnership with East Ayrshire Council, they have been very successful in attracting the funds to develop a network in and around Stewarton, providing links to local facilities and schools and into the wider countryside. The network is now virtually complete and is proving to be very popular with the local community. It has contributed significantly to the regeneration of the town and in improving the quality of life of the community.

The final stage of this project is signage and interpretation. Good quality interpretation and signage will further encourage the community to utilise the network and could attract visitors to the area.

5	<b>Total cost of project</b>		<b>£4585</b>
	<b>Amount of grant requested</b>		<b>£4217.84 ***</b>
	<b>Bank Balance(s)</b>	<b>Date</b> 01/08/07	<b>£24725.50</b>
	Where the group has more than one bank account all balances should be recorded		
	<b>Cash in hand</b>	<b>Date</b>	<b>£</b>
<b>Value of any other financial assets</b>		<b>Date</b>	<b>£</b>
<b>Name of other funding sources</b>			
Group funds			
<b>Amount and date of grant</b>			
<b>£</b>		<b>Date</b>	
385			

6	<b>If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?</b>
	The money that is currently held in the bank is for completion of the path network.

7	<b>Recommendation</b>	
	<b>Support</b>	<input checked="" type="checkbox"/>
	<b>Refuse</b>	<input type="checkbox"/>
	<b>Defer</b>	<input type="checkbox"/>
<b>Amount</b>	<b>£2,800</b>	
<b>Recommended</b>		
<b>Reason for recommendation</b>		
<p>I would recommend giving the group the funding to register themselves as a limited company with charitable status as this will allow them to develop and open up a greater potential for attracting external funds for future projects. Recommend refusal of application for IT equipment as the need for the group to make regular presentations is questionable. Also, the group have received substantial funds from East Ayrshire Council recently – £21,750 of developer contribution funding during 2007/8, and they have also received a total of £15,000 from Leisure Services</p> <p>There has been an error in calculation by the group and with their contribution the actual grant requested is £4200 rather than the £4500 stated on the application form. It should also be noted that the combined cost of the legal fees and the IT equipment totals £4217.84 or £4995.37 depending on supplier.</p> <p>Two quotes for legal fees should be provided prior to any award being released to the group.</p>		
<b>Management Risk Ranking</b>	<b>L</b>	<b>Child Protection Risk Ranking</b>
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.		<b>L</b>
		Applications with a <b>HIGH</b> ranking are not recommended for support

**All questions on this form must be completed**

**8** **If there are any revenue implications how will they be met in future years?**

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**9** **Does the project represent value for money?** Yes  No

**10** **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Northern Local Community Planning Forum	<b>+6000</b>	<b>£2800</b>	<b>100</b>
Central Local Community Planning Forum			
Southern Local Community Planning Forum			
Other areas outwith EA			
Method of Division			