

grant assessment form

1	Aims and objectives of the organisation	
	<p>To advance the education and training of those who live and work in the country, or are interested in country life, in home skills, family welfare and citizenship. To promote the preservation of Scotland's traditions and its rural heritage and to promote the provision of facilities in the interests of social welfare for recreational and leisure time occupation so that the conditions of life of people who live in the country, or who are interested in country life, may be improved.</p>	
2	Purpose of the grant (including breakdown of costs)	
	<p>To hold a special celebration dinner to mark the 90th birthday of our institute and enable members to attend the function. Meal and transport £1200 Entertainment £100 Travel expenses and accommodation for speaker £100 Total £1400</p>	
3a	How many people are on the organisation's Management Committee?	15
3b	What is the organisation's total membership?	50
3c	How many members usually attend the organisation's meetings or events?	40 +
3d	How many members of the organisation would benefit from the grant?	All
3e	How many members of the community would benefit from the grant?	All
4	How will the grant :-	
	(a) develop the organisation; or	
	It will allow the group to sufficiently celebrate being the first institute in Ayrshire to reach their 90 th year.	
	(b) benefit the local community.	
	It could encourage new members to join, help older ladies keep in touch and keep up to date with what is happening in the village.	

5	Total cost of project		£1400
	Amount of grant requested		£600
	Bank Balance(s)	Date 30 April 2008	£ £863.96
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date	£
Value of any other financial assets		Date	£
Name of other funding sources			

Amount and date of grant

£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

Funds ring-fenced for annual running costs.

7 **Recommendation**

Support	<input checked="" type="checkbox"/>
Refuse	<input type="checkbox"/>
Defer	<input type="checkbox"/>
Amount	£ 600
Recommended	<input type="checkbox"/>

Reason for recommendation

A worthwhile celebration for what has been a very long-running part of the community.

A condition of grant should be the provision of a statement for the group's National Saving's Bank Investment Account.

Management Risk Ranking L <input checked="" type="checkbox"/> / M / H	Child Protection Risk Ranking L <input checked="" type="checkbox"/> / M / H
<small>Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.</small>	<small>Applications with a HIGH ranking are not recommended for support</small>

8 **If there are any revenue implications how will they be met in future years?**

--

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Northern Local Grants Committee	All	£600	100%
Central North Local Grants Committee			
Central South Local Grants Committee			
Southern Local Grants Committee			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed