

# grant assessment form

**1 Aims and objectives of the organisation**

To provide in the interests of social welfare a good environment for babies and children up to the age of four by providing parents of such children with a means of alleviation of stress by mutual support where such support is not readily available from within the community and by providing play facilities for the children in which the parents can participate as will improve the physical and intellectual development of the children and strengthen the relationship between parent and child.

**2 Purpose of the grant (including breakdown of costs)**

To provide a weekly music workshop for the children in participation with their parent/carer from August 2008 – June 2009 facilitated by Naomi Allison of “The Music Box” which is a Stewarton based company.

**Cost – 1 session per week x 40weeks @ £15 = £600.**

**3a How many people are on the organisation’s Management Committee?** 5

**3b What is the organisation’s total membership?** 38

**3c How many members usually attend the organisation’s meetings or events?** 20 - 30

**3d How many members of the organisation would benefit from the grant?** 38 children + parents/carers

**3e How many members of the community would benefit from the grant?**

**4 How will the grant :-  
(a) develop the organisation; or**

The grant would enable the group to enhance the provision for the children.

**(b) benefit the local community.**

5	<b>Total cost of project</b>		<b>£600</b>
	<b>Amount of grant requested</b>		<b>£400</b>
	<b>Bank Balance(s)</b>	<b>Date 14/5/08</b>	<b>£1,418.61</b>
	Where the group has more than one bank account all balances should be recorded		
	<b>Cash in hand</b>	<b>Date 14/5/08</b>	<b>£63.66</b>
<b>Value of any other financial assets</b>		<b>Date</b>	<b>£</b>
<b>Name of other funding sources</b>			

Amount and date of grant	
£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

The group have allocated £200 towards the project with the remaining funds being utilised for insurance costs, rent, to provide a summer trip, to replace worn equipment and to purchase art and craft materials for the children.

7 **Recommendation**

Support  Yes

Refuse

Defer

Amount Recommended **£400**

**Reason for recommendation**

This is a busy and well managed group who provide a valuable service within a rural area. The funding would enable the group to provide the services of "The Music Box" for an additional year to build on all the good work that has already been done.

Management Risk Ranking (L) / M / H <small>Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.</small>	Child Protection Risk Ranking (L) / M / H <small>Applications with a HIGH ranking are not recommended for support</small>
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8 **If there are any revenue implications how will they be met in future years?**

9 **Does the project represent value for money?** Yes  No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Southern Local Grants Committee			
Central South Local Grants Committee			
Central North Local Grants Committee			
Northern Local Grants Committee	38	£400	100%
Other areas outwith EA			
Method of Division			

**All questions on this form must be completed**