

Department of Finance and Corporate Support

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To: All Members of the East Ayrshire Local Licensing Forum.

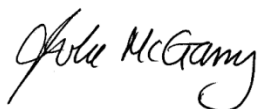
16 November 2010

Dear Member

EAST AYRSHIRE LOCAL LICENSING FORUM - 23 NOVEMBER 2010

You are requested to attend a Meeting of the **East Ayrshire Local Licensing Forum** to be held on **TUESDAY 23 NOVEMBER 2010**, at **1130 HOURS**, or **immediately following the Joint Meeting between the Licensing Forum and the Licensing Board** in **THE COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Alex McPhee
Executive Director of Finance and Corporate Support
SMcH/SW

B U S I N E S S

INTIMATE APOLOGIES

1. MINUTES OF PREVIOUS MEETING

- 1.1 MINUTES OF MEETING HELD ON 11 AUGUST 2010 (pages 1-3) –**
Submit Minutes ([copy enclosed](#)) from the meeting held on 11 August 2010, for information and noting.

2. MATTERS ARISING

- 2.1 OVER PROVISION IN EAST AYRSHIRE –** Ratify decision made at informal meeting held on 11 August 2010.
- 2.1 MEMBERSHIP –** Note that following the meeting held on 11 August 2010, letters had been issued to all members and there were now 13 members with the quorum being half (7 members) and an invitation

COUNCIL HEADQUARTERS
L O N D O N R O A D
KILMARNOCK KA3 7BU
T E L : 0 1 5 6 3 5 7 6 0 0 0
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Legal Post LP18
www.east-ayrshire.gov.uk

had been sent to Kilmarnock Retail Trade to invite them to have a representative on the Forum.

3. **STATEMENT OF LICENSING POLICY: CONSULTATION** – to note that all members of the Forum had been consulted regarding this.
4. **TRAINING RESOURCE FOR LOCAL LICENSING FORUM MEMBERS (pages 4 – 31)** – View DVD and submit notes booklet ([copy enclosed](#)).