

Chief Executive's Department

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To: All Members of the East Ayrshire Local Licensing Forum.

28 October 2009

Dear Member

EAST AYRSHIRE LOCAL LICENSING FORUM - 3 NOVEMBER 2009

You are requested to attend a meeting of the **East Ayrshire Local Licensing Forum** to be held on **TUESDAY 3 NOVEMBER 2009**, at **1130 HOURS**, or **immediately following the Licensing Board, whichever is the later**, in **MEETING ROOM 1, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Please note that the Joint Meeting between the Licensing Forum and the Licensing Board scheduled for Tuesday 3 November 2009 has been cancelled.

Yours sincerely



Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support

LY/SR

B U S I N E S S

INTIMATE APOLOGIES

1. APPOINTMENT OF CHAIR

2. MINUTES OF PREVIOUS MEETING

2.1 MINUTES OF MEETING HELD ON 23 APRIL 2009 (pages 1-3) - Submit Minutes ([copy enclosed](#)) from the meeting held on 23 April 2009, for information and noting.

2.2 NOTE OF MEETING HELD ON 16 JUNE 2009 (pages 4-5) - Submit note ([copy enclosed](#)) from the meeting held on 16 June 2009, for information and noting.

- 2.3 MINUTES OF MEETING HELD ON 25 AUGUST 2009 (page 6) -**
Submit Minutes ([copy enclosed](#)) from the meeting held on 25 August 2009, for information and noting.
- 3. UPDATE ON THE LICENSING SECTION AND PROGRESS IN RELATION TO TRANSITION -** Verbal report.
- 4. EAST AYRSHIRE LICENSING BOARD - DISABILITY DISCRIMINATION ACT 1995**
- 5. ALCOHOL FOCUS SCOTLAND - SURVEY (pages 7-10) -** Submit survey from Alcohol Focus Scotland for completion by Forum Members ([copy enclosed](#)).
- 6. DATE OF NEXT MEETING -** It is proposed that the next meeting of the East Ayrshire Local Licensing Forum will be a joint meeting with East Ayrshire Licensing Board and will be held on Tuesday 1 December 2009 at 1200 hours.