

Chief Executive's Department

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To: All Members of the East Ayrshire Local Licensing Forum.

10 June 2009

Dear Member

EAST AYRSHIRE LOCAL LICENSING FORUM - SPECIAL MEETING - TUESDAY 16 JUNE 2009

You are requested to attend a Special Meeting of the **East Ayrshire Local Licensing Forum** to be held on **TUESDAY 16 JUNE 2009**, at **1430 HOURS** in the **CONFERENCE ROOM, NORTHWEST KILMARNOCK AREA CENTRE, WESTERN ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support

SN/SR

B U S I N E S S

INTIMATE APOLOGIES

1. **LICENSING (SCOTLAND) ACT 2005 - FEES (pages 1-4)** - Submit report dated 3 June 2009 ([copy enclosed](#)) by the Clerk to the Licensing Board to consult with the Forum in relation to the Board's intention to:-
 - (i) reconsider application fees, which were previously set at 80% of the maximum permissible fees for the various categories during the transitional period of the Licensing (Scotland) Act 2005;
 - (ii) set the annual fees which will be tabled by licensees in terms of the Licensing (Scotland) Act 2005; and
 - (iii) further to seek the Forum's view in respect of the permissible payment methods of the annual fee (i.e. 4 or 12 equal instalments over the

course of the year following the date on which the fee would otherwise be due).