

Chief Executive's Department

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To: All Members of the East Ayrshire Local Licensing Forum.

18 January 2008

Dear Member

EAST AYRSHIRE LOCAL LICENSING FORUM - THURSDAY 24 JANUARY 2008

You are requested to attend a meeting of the **East Ayrshire Local Licensing Forum** to be held on **THURSDAY 24 JANUARY 2008** at **1600 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely








Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support
CB/SR

B U S I N E S S

INTIMATE APOLOGIES

1. **APPOINTMENT OF CHAIR**
2. **MINUTES OF PREVIOUS MEETING (pages 1-6)** - Submit Minutes (copy enclosed) from the meeting held on 24 October 2007, for information and noting.

3. **LICENSING (SCOTLAND) ACT 2005: FEES** - Submit report (copy enclosed) by the Depute Clerk to the Licensing Board.


4. **TEST PURCHASING** - Verbal report by Sergeant Kelly.
5. **REGISTERED CLUBS (pages 7-11)** - Submit letter dated 16 November 2007 (copy enclosed) from the Scottish Licensed Trade Association.

6. **EAST AYRSHIRE LICENSING BOARD - DISABILITY DISCRIMINATION ACT 1995 (pages 12-27)** - Submit East Ayrshire Licensing Board's Disability Equality Scheme together with their first Annual Report.

7. **NATIONAL LICENSING FORUM (page 28)** - A request has been received from John McFarlane, National Licensing Officer, Alcohol Focus Scotland asking the Forum to consider whether the National Forum be reconvened. Information on the National Licensing Forum is attached.

8. **NATIONAL ASSOCIATION OF LICENSING FORUMS** - John McFarlane has also suggested establishing our own National Association of Licensing Forums, irrespective of whether the Scottish Government agrees to re-establish the National Licensing Forum or not. The aim of the National Association would be to meet twice per year, but in the first instance to establish a national body with Chairperson, Secretary and other Stakeholders from the community nationwide. The National Association would invite the Churches, National Association of Community Councils, Scottish National Consumer Council and other bodies directed linked to the Licensing Trade and health promotion throughout Scotland.

The views of this Forum are welcomed.

9. **ANY OTHER COMPETENT BUSINESS**
10. **DATE OF NEXT MEETING** - The next meeting will be held on 24 April 2008 at 1600 hours in the Meeting Room, Council Headquarters, London Road, Kilmarnock.