

**EAST AYRSHIRE LICENSING BOARD**

**Minute of the joint meeting of East Ayrshire Licensing Board and East Ayrshire  
Local Licensing Forum held on Tuesday 4 November 2008 at 10am**

**SEDERUNT :** Councillor J Buchanan, Councillor J Campbell, Councillor G Cree, Councillor Dinwoodie, Councillor J McGhee, Councillor H Ross, Chief Inspector A Lawrence and Sergeant A Kelly (Strathclyde Police), Mrs C McEwan and Mr I Hiles (Licensing Standards Officers), Ms S Flynn (NHS Ayrshire & Arran), Mr E Brown (British Institute of Inkeepers), Mr L Wells (Social Work – Children & Families), Mr J Kelly (Resident), Mr J Boyd (Chair of Licensing Forum) and Mr D Little (Licence Holder).

**ATTENDING:** Mr S McCall (Depute Clerk to the Licensing Board), Mr J McFarlane (National Licensing Officer - Alcohol Focus Scotland), Mrs P Duncan and Ms S Gillies (Licensing Board Administrators), Ms L Young (Administrative Officer).

**APOLOGIES:** Councillor H Coffey, Councillor R Cuninghame, Councillor N McGhee, Councillor J Sutherland, Dr M Watts and Ms I Campbell (ADAT), Mr P Browne (Scottish Pub & Beer Association), Mr J Campbell (Resident).

**1. SEDERUNT**

Noted.

**2. ALCOHOL AWARENESS WEEK**

Liam Wells provided an update on the activities carried out across East Ayrshire during alcohol awareness week, which ran from 5 until 11 October 2008:-

- All employees of East Ayrshire Council received information regarding alcohol awareness week in their wage slips.
- An intranet quiz for Council employees was set up with 177 employee completing the quiz.
- Information stalls were set up within all East Ayrshire Council buildings as well as the Burns Mall and Kilmarnock College. 300 members of the community attended these stalls.
- 22 street sport staff were trained in brief interventions. These staff delivered planned interventions to 179 young people. Planned

interventions were also carried out at 4 Jump to the Beat clubs involving 129 young people.

- CATCH delivered alcohol awareness information to 12 people who took part in the walk in Dean County Park.

It was felt that the event was a success.

### **3. LICENSING STANDARD OFFICER OPERATIONAL UPDATE**

Carolyn McEwan provided an update on the activities of the Licensing Standards Officers since the commencement of the transitional period of the Licensing (Scotland) Act, 2005. The LSO's had visited each licensed premises within East Ayrshire providing information and guidance to licensees in relation to the new Act. The LSO's had also been involved with complaints in relation to excessive noise from premises, allegations of under age sales, etc. and are now involved in inter- agency visits such as smoking enforcement and Security Industry Authority visits. There may also be a role for the LSO's within the new Corporate Enforcement Unit of East Ayrshire Council.

Some concerns were raised with regard to reduced pricing and certain activities which are being advertised in licensed premises, in particular within Kilmarnock town centre. A full discussion took place on how these issues could be addressed, with the Depute Clerk reminding Members that the Board would have more power to tackle these issues under the 2005 Act.

### **4. LICENSING (SCOTLAND) ACT 2005 : TRANSITIONAL UPDATE**

#### **Applications**

Ian Hiles provided an updated on the number of transitional applications received under the Licensing (Scotland) Act, 2005 to date.

#### **Fees**

The Depute Clerk reminded Members that the annual fees in terms of the 2005 Act required to be determined by the Board early next year and welcomed the Forum's views on the fee levels.

#### **Policy Statement**

The Depute Clerk reminded Members that, in terms of Section 6 of the 2005 Act, the Board must publish every three years a Statement of Licensing Policy, however may during the three year period publish a supplementary statement of their policy with regard to the exercise of their functions during the remainder of that period. He provided a list of items which have come to light during the transitional period which may be included within the statement and welcomed the Forum's views.

There being no further business, the meeting ended at 11.05am.