

## Chief Executive's Department

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To: All Members of the East Ayrshire Local Licensing Forum.

3 February 2010

Dear Member

### **EAST AYRSHIRE LOCAL LICENSING FORUM - 9 FEBRUARY 2010**

You are requested to attend a meeting of the **East Ayrshire Local Licensing Forum** to be held on **TUESDAY 9 FEBRUARY 2010**, at **1430 HOURS** in **MEETING ROOM 1, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support  
LY/SR

### **BUSINESS**

#### **INTIMATE APOLOGIES**

##### **1. APPOINTMENT OF CHAIR**

##### **2. MINUTES OF PREVIOUS MEETING**

**2.1 MINUTES OF MEETING HELD ON 23 APRIL 2009 (pages 1-3) -**  
Submit Minutes ([copy enclosed](#)) from the meeting held on 23 April 2009, for information and noting.

**2.2 MINUTES OF MEETING HELD ON 16 JUNE 2009 (pages 4-5) -**  
Submit Minutes ([copy enclosed](#)) from the meeting held on 16 June 2009, for information and noting.

**2.3 MINUTES OF MEETING HELD ON 25 AUGUST 2009 (page 6) -**  
Submit Minutes ([copy enclosed](#)) from the meeting held on 25 August 2009, for information and noting.

- 2.4 MINUTES OF MEETING HELD ON 3 NOVEMBER 2009 (page 7) -** Submit Minutes ([copy enclosed](#)) from the meeting held on 3 November 2009, for information and noting.
- 2.5 MINUTES OF JOINT MEETING HELD ON 1 DECEMBER 2009 (pages 8-9) -** Submit Minutes ([copy enclosed](#)) from the Joint Meeting of East Ayrshire Licensing Board and East Ayrshire Local Licensing Forum held on 1 December 2009, for information and noting.
- 3. MEMBERSHIP OF EAST AYRSHIRE LOCAL LICENSING FORUM -** Receive verbal report by the Administrative Officer updating on the membership of East Ayrshire Local Licensing Forum.
- 4. LOCAL LICENSING FORUM MEMBERS TRAINING (pages 10-11) -** Submit invitation to the Alcohol Focus Scotland free training sessions available to all Licensing Forum Members in February 2010 ([copy enclosed](#)).
- 5. REPORT ON PROGRESS IN RELATION TO TRANSITION FROM SEPTEMBER 2009 -** Receive verbal update from the Licensing Standards Officers.
- 6. FALSE IDENTIFICATION -** Receive verbal report from Strathclyde Police.
- 7. DATE OF NEXT MEETING -** It is proposed that the next meeting of the East Ayrshire Local Licensing Forum will be held on Thursday 22 April 2010 at 1400 hours.