

## **EAST AYRSHIRE COUNCIL**

### **EAST AYRSHIRE LOCAL LICENSING FORUM**

#### **MINUTES OF MEETING HELD ON TUESDAY 9 FEBRUARY 2010 AT 1430 HOURS IN MEETING ROOM 1, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Sergeant Alistair Kelly, Strathclyde Police; Rosalie McCluskey, Resident; Brian Kelly, Licence Holder; James Kelly, Resident; Jim Dunsmuir, Resident; Colin McGilvray, Resident; David Little, Licence Holder; Ian Hiles, Licensing Standards Officer; Carolyn McEwan, Licensing Standards Officer; Eric Brown, Licence Holder; and Councillor John Campbell, Licensing Board Member.

**ATTENDING:** Stuart McCall, Depute Clerk to the Licensing Board; Lynn Young, Administrative Officer; and Jamie Douglas, Skills Development Work Experience.

**APOLOGIES:** Kyle Stewart, Marie Reid, Susan Wilson, Christina Kinnear, Liam Wells and Wendy McTurk.

**CHAIR:** Colin McGilvray, Chair.

#### **APPOINTMENT OF CHAIR**

1. The Administrative Officer invited the Forum to appoint a Chair and it was unanimously agreed that Colin McGilvray be appointed.

Colin McGilvray then took the Chair.

#### **MINUTES OF PREVIOUS MEETING**

2. There were submitted and noted as a correct record, the Minutes of the Licensing Forum of 23 April 2009, 16 June 2009, 25 August 2009, 3 November 2009 and 1 December 2009 (all circulated).

#### **MEMBERSHIP OF EAST AYRSHIRE LOCAL LICENSING FORUM**

3. The Administrative Officer reported and it was noted that the meeting of East Ayrshire Council held on 3 December 2009 agreed to appoint Rosalie McCluskey, Scott Holland and Kyle Stewart as representatives on the East Ayrshire Local Licensing Forum; and Wendy McTurk and Marie Reid as Substitute Representatives. The Administrative Officer further advised that at the same meeting of East Ayrshire Council it had also been agreed to terminate the appointments of Alan Stewart, Licence Holder and Jack Campbell, Resident, in light of their non-attendance at Licensing Forum meetings. The total number of Licensing Forum Members was now 17.

#### **LOCAL LICENSING FORUM MEMBERS TRAINING**

4. There was submitted and noted an invitation to the Alcohol Focus Scotland free training sessions available to all Licensing Forum Members in February 2010.

## **REPORT ON PROGRESS IN RELATION TO TRANSITION FROM SEPTEMBER 2009**

5. Carolyn McEwan, Licensing Standards Officer, advised that the Licensing Standards Officers had actively visited all licensed premises within East Ayrshire, however, they had difficulty with visiting Bowling Clubs due to the bowling season. It was noted that they would be currently visiting such clubs in the evening.

The Licensing Standards Officer further advised that, to date, 90% of all licensed premises were compliant with the new legislation, and that the Licensing Standards Officers were working to ensure that all licensed premises were compliant with the new legislation.

### **FALSE IDENTIFICATION**

6. Sergeant Kelly reported that Strathclyde Police were currently working closely with all three Ayrshire Authorities since the introduction of the new legislation in September 2009, and currently the main issue, particularly with South Ayrshire, was false identification or altered documents. He stated that 48 Young Scot Cards had been presented to licensed premises in South Ayrshire Council and that he had issued one altered passport to the Passport Office, the recipient of which would now not be issued with a replacement passport.

Sergeant Kelly suggested that this may be an area for East Ayrshire Local Licensing Forum to consider.

It was agreed to remit to the Administrative Officer to arrange an informal meeting of the Licensing Forum, to be held in March 2010, to consider a questionnaire to be issued to a random sample of licensed premises to ascertain which identification would be acceptable.

Following discussion on the Bottle Marking Scheme for licensed premises, and to the exception that major supermarket chains were not required to participate in the Bottle Marking Scheme, it was further agreed to remit to the Administrative Officer to make a formal request to the Licensing Board that major supermarket chains be included in the Bottle Marking Scheme.

### **ANY OTHER BUSINESS**

7. The Depute Clerk to the Licensing Board advised that the Local Licensing Forum had an important role in assisting the Licensing Board and advised of topics for consideration by the Licensing Forum in the future, namely:-

- existence of over provision in East Ayrshire;
- annual fees and premises fees; and
- the review of the Licensing Policy Statement.

The Depute Clerk to the Licensing Board further advised that consideration of the existence of over provision in East Ayrshire was an issue which required to be commenced, and it was agreed to consider the existence of over provision in East Ayrshire at the informal meeting of the Licensing Forum to be held in March 2010.

### **DATE OF NEXT MEETING**

8. It was agreed that although an informal meeting of the Licensing Forum would take place in March 2010, the next meeting of East Ayrshire Local Licensing Forum would

be held on Thursday 22 April 2010 at 1400 hours in Meeting Room 1, Council Headquarters, London Road, Kilmarnock.

The meeting terminated at 1525 hours.