

## **EAST AYRSHIRE COUNCIL**

### **EAST AYRSHIRE LOCAL LICENSING FORUM**

#### **MINUTES OF INFORMAL MEETING HELD ON THURSDAY 11 MARCH 2010 AT 1400 HOURS IN MEETING ROOM 1, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Carolyn McEwan and Ian Hiles, Licensing Standards Officers, East Ayrshire Council; Liam Wells, Team Manager (Substance Misuse), Brian Kelly, Licence Holder; James Kelly, Resident; David Little, Licence Holder; Colin McGilvray, Resident; Patrick Browne, Scottish Beer and Pub Association; PC Karen Ritchie, Strathclyde Police; Eric Brown, British Institute of Innkeepers; and Rosalie McCluskey.

**ATTENDING:** Stuart McCall, Depute Clerk to the Licensing Board; and Lynn Young, Administrative Officer.

**APOLOGIES:** Councillor John Campbell and Susan Wilson.

**CHAIR:** Colin McGilvray, Chair.

#### **ORDER OF BUSINESS**

1. The Depute Clerk to the Licensing Board requested and it was agreed to amend the order of business and discuss Agenda Item 2, Existence of Over Provision in East Ayrshire as the first item on the Agenda.

#### **EXISTENCE OF OVER PROVISION IN EAST AYRSHIRE**

2. There was submitted (circulated at the meeting) a report dated 9 March 2010 on the assessment of over provision in East Ayrshire.

Following discussion, the Forum agreed:-

- (i) to initially focus on over provision within Kilmarnock;
- (ii) to remit to the Depute Clerk to the Licensing Board to provide information as follows:-
  - the number of closed premises located within Kilmarnock which hold licences; and
  - the capacity of licensed premises within East Ayrshire;
- (iii) to remit to the Administrative Officer to:-
  - obtain from Strathclyde Police, information on "Hotspots" within Kilmarnock; and
  - contact all Community Councils within East Ayrshire to ascertain their views on whether their Community Council area is over provided with licensed premises;
  - a comparison of the capacity of the licensed premises to the population of Kilmarnock;
  - the population of over 18's within Kilmarnock; and

- (iv) otherwise, to note the contents of the report.

### **IDENTIFICATION QUESTIONNAIRE**

3. The Depute Clerk to the Licensing Board advised that the Licensing Standards Officers had a complete list of licensed premises within East Ayrshire available for Members of the Forum to identify a random sample of licensed premises to issue an identification questionnaire to, and further advised that CoSLA had issued correspondence to all Licensing Boards in connection with consideration of the “No Pass, No Sale” Scheme, and that a formal request had been made to the Licensing Board to accept the “No Pass, No Sale” Scheme.

A sample Pass Card provided by CoSLA was circulated to those Members present.

Following discussion, it was agreed:-

- (i) to use the email contacts for licensed premises which the Licensing Standards Officers hold to issue a questionnaire seeking information on which three forms of identification would be acceptable to the licensed premises and, if appropriate, the reasons as to why they would not accept a Pass Card as a legitimate form of identification;
- (ii) to remit to the Administrative Officer to arrange for Margaret Gardiner, Dialogue Youth, to provide further information on the Pass Cards to the next meeting of the Licensing Forum for further discussion and to contact East Ayrshire Council’s Trading Standards Department to present to the next meeting of the Local Licensing Forum information on the methods of collecting fraudulent Pass Cards from licensed premises.

The meeting terminated at 1530 hours.