

Chief Executive's Department

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To: All Members of the East Ayrshire Council Joint Negotiating Committee for Teachers.

1 October 2009

Dear Member/Colleague

EAST AYRSHIRE COUNCIL JOINT NEGOTIATING COMMITTEE FOR TEACHERS - 8 OCTOBER 2009

You are requested to attend the meeting of **East Ayrshire Council Joint Negotiating Committee for Teachers** on **THURSDAY 8 OCTOBER 2009** at **1400 HOURS** in **MEETING ROOM, 1 COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** in order to discuss the undernoted business.

A pre-meeting will take place at **1345 hours** in Meeting Room 1 for Elected Members and Officers and at **1330 hours** in the Chief Executive's Conference Room for Trade Union representatives.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support
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B U S I N E S S

INTIMATE APOLOGIES

- 1. APPOINTMENT OF CHAIR** - Nominations are invited from the Trade Union side for the office of Chair.
- 2. APPOINTMENT OF VICE-CHAIR** - Nominations are invited from the Council side for the office of Vice-Chair.

3. MEMBERSHIP OF EAST AYRSHIRE COUNCIL JOINT NEGOTIATING COMMITTEE FOR TEACHERS FOR 2009/2010 - For noting.

<u>Council Side</u>	<u>Trade Union Side</u>
Councillor Iain Linton	Allan O'Mara (EIS)
Councillor Jim Roberts	Ewen McLeod (EIS)
Councillor Maureen McKay	John McCracken (EIS)
Councillor John Knapp	Alan Scott (EIS)
Graham Short, Executive Director of Educational and Social Services	Norman Watt (EIS)
Andrew Sutherland, Head of Service: Schools	Elaine Harper (EIS)
Kay Gilmour, Head of Service: Community Support	Bryce Wilson (EIS)
Colin MacLean, Head Teacher, Auchinleck Academy	Ward McCormick (SSTA)
Steve Banks, Head Teacher, Onthank Primary School	Simon McMillan (NASUWT)

4. JOINT SECRETARIES OF EAST AYRSHIRE COUNCIL JOINT NEGOTIATING COMMITTEE FOR TEACHERS FOR 2009/2010 - For noting.

<u>Council Side</u>	<u>Trade Union Side</u>
Andrew Sutherland, Head of Service: Schools	Bryce Wilson (EIS)

5. PROPOSED TIMETABLE OF MEETINGS FOR 2010 (page 1) - Submit report dated 29 September 2009 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support notifying the proposed dates for meetings in 2010.

6. SWINE FLU PANDEMIC – MAINTAINING CONTINUITY OF EDUCATION AS PER SCOTTISH NEGOTIATING COMMITTEE FOR TEACHERS (SNCT) CIRCULAR 09/15 (pages 2-7) – Submit report dated 29 September 2009 ([copy enclosed](#)) by the Executive Director of Educational and Social Services updating the JNCT on SNCT circular 09/15: Swine Flu Pandemic Maintaining Continuity of Education and seeking approval from the JNCT to remit the Joint Secretaries, working with the Head of Human Resources, at the Joint Consultative Committee (JCC) to agree and communicate the operational details of this circular to all educational establishments.

7. **PROCEDURES TO MANAGE THE CHANGES TO MANAGEMENT STRUCTURES IN SECONDARY SCHOOLS (pages 8-18)** – Submit report dated 29 September 2009 ([copy enclosed](#)) by the Executive Director of Educational and Social Services outlining a set of procedures for managing the changes to secondary school management structures based on the recommendations of the review of Secondary School Management Structures report agreed by the Member/Officer Lifelong Learning Strategic Review Group in June 2009.
8. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following resolution:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act”.
9. **MINUTES OF JOINT NEGOTIATING COMMITTEE FOR TEACHERS (page 19)** - Submit for information and noting, the Minutes of the Joint Negotiating Committee for Teachers of 2 June 2009 (copy enclosed). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above,**