

Department of Finance and Corporate Support

Executive Director: Alexander McPhee ACMA

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To: Councillors Tom Cook (Chair), Willie Coffey (Vice-Chair), John McGhee, Helen Coffey, John Campbell, Alan Brown, Stuart Finlayson, Jimmy Kelly, Eric Ross, Elaine Dinwoodie and Drew Filson.

15 September 2011

Dear Councillor

GOVERNANCE AND SCRUTINY COMMITTEE – 23 SEPTEMBER 2011

You are requested to attend the meeting for the **Governance and Scrutiny Committee** to be held on **FRIDAY 23 SEPTEMBER 2011** at **1000 HOURS** in the **COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely

SIGNED BY JULIE McGARRY
ON BEHALF OF

Alex McPhee
Executive Director of Finance and Corporate Support
SN/SW

B U S I N E S S

INTIMATE APOLOGIES

1. **PREVIOUS MINUTES (pages 1-5)** - Submit, for approval as a correct record, the Minutes of the meeting held on 26 August 2011 ([copy enclosed](#)).

CORPORATE GOVERNANCE

2. **COMMUNICATION OF AUDIT MATTERS TO THOSE CHARGED WITH GOVERNANCE ON THE 2010/2011 AUDIT (pages 6-13)** – Submit report dated September 2011 ([copy enclosed](#)) by Audit Scotland to set out relevant matters arising from the audit of East Ayrshire's financial statements for 2010/2011.

COUNCIL HEADQUARTERS
L O N D O N R O A D
KILMARNOCK KA3 7BU
T E L: 0 1 5 6 3 5 7 6 0 0 0
F A X: 0 1 5 6 3 5 7 6 5 0 0
Legal Post LP18
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PERFORMANCE

3. HOUSING ASSET SERVICES

3.1 REVIEW OF THE HOUSING ASSET SERVICE – A JOINT REPORT BY AUDIT SCOTLAND AND THE SCOTTISH HOUSING REGULATOR (pages 14-36) – Submit joint report dated September 2011 ([copy enclosed](#)) by Audit Scotland and the Scottish Housing Regulator which summaries the findings of a joint review of the Council's Housing Asset Service.

3.2 HOUSING ASSET SERVICE PROGRESS REPORT 2010/2011 (pages 37-53) – Submit report dated 23 September 2011 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services to provide information on the performance of the new Housing Asset Services during the first year of its operations.

4. AUDIT SCOTLAND REPORT ON IMPROVING ENERGY EFFICIENCY – A FOLLOW UP REPORT (pages 54-61) – Submit report dated 7 September 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to provide a summary of Audit Scotland's follow up report on Improving Energy Efficiency in the Public Sector, to highlight key issues for East Ayrshire Council, and propose a response to the key action points and checklists outlined within the report.

5. EAST AYRSHIRE PERFORMS – SUMMARY REPORT (pages 62-79) – Submit report dated 24 August 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to advise of a number of important performance measures as at 24 July 2011 (Period 4), including the projected financial position for the year, expenditure reduction measures, progress of the Capital Programme, Absence Management, Health and Safety and Risk Management.

SCRUTINY

6. ANNUAL TREASURY MANAGEMENT REPORT 2010/2011 (pages 80-93) – Submit report ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to provide members with a summary of the treasury activity for the financial year ended 31 March 2011, along with an update on treasury activity and performance against the agreed strategy in 2011/2012.

7. DERELICT BUILDINGS REPORT (pages 94-126) – Submit report dated 9 September 2011 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services to present an update that identifies and provides relevant information on those derelict buildings within East Ayrshire which are known to the Council and which present cause for concern.

8. CONCLUDED PROPERTY TRANSACTIONS (pages 127-130) – Submit report dated 9 September 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support, providing, for information, details of disposals and acquisitions by the Council of land and buildings which have been concluded during the eighteen month period from 1 October 2009 – 31 March

2011 with the exception of Council Houses sold in terms of Right to Buy Legislation.

9. **AWARDING OF CONTRACTS – PERIOD FROM 4 JUNE TO 8 SEPTEMBER 2011 (pages 131-146)** – Submit report dated 7 September 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to provide, for information, details of tenders which have been accepted on behalf of the Council for the period from 4 June – 8 September 2011.