

Chief Executive's Department

Depute Chief Executive/Executive Director of Corporate Support: Elizabeth Morton

Direct Dial: (01563) 576001 Fax: (01563) 576200

Email: elizabeth.morton@east-ayrshire.gov.uk

Council Headquarters, London Road, Kilmarnock KA3 7BU

Legal Post LP18 Fax: (01563) 576245

If telephoning or calling please ask for:-

Anne Marie Carr: Direct Dial Number: (01563) 576134

E-mail: annemarie.carr@east-ayrshire.gov.uk

To: Councillors Tom Cook (Chair), Willie Coffey (Vice-Chair), Helen Coffey, Maureen McKay, John Campbell, John Knapp, Alan Brown, Stuart Finlayson, Barney Menzies, Eric Ross and Drew Filson.

18 September 2008

Dear Councillor

GOVERNANCE AND SCRUTINY COMMITTEE - 26 SEPTEMBER 2008

You are requested to attend the next meeting of the **Governance and Scrutiny Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **FRIDAY 26 SEPTEMBER 2008** commencing at **1000 HRS**, in order to consider the undernoted business.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/
Executive Director of Corporate Support
AMC/FM

BUSINESS

INTIMATE APOLOGIES

1. **PREVIOUS MINUTES (pages 1-2)** - Submit, for approval as a correct record, Minutes of Meeting held on 29 August 2008 ([copy enclosed](#)).

PERFORMANCE AND BEST VALUE

2. **BEST VALUE AND COMMUNITY PLANNING IMPROVEMENT AGENDA (pages 3-39)** - Submit report dated 22 August 2008 ([copy enclosed](#)) by the Executive Head of Finance and Asset Management advising the Committee of the progress which has been made against each of the detailed Improvement

Action Plans which underpin the Council's Improvement Agenda resulting from the Best Value and Community Planning Audit.

CORPORATE GOVERNANCE

3. **COMMUNICATION OF AUDIT MATTERS TO THOSE CHARGED WITH GOVERNANCE (ISA260) (pages 40-53)** - Submit statement from Audit Scotland dated September 2008 ([copy enclosed](#)) together with letter dated 11 September 2008 from the Executive Head of Finance and Asset Management to the Assistant Director of Audit (Local Government) regarding the Council's 2007/08 Financial Statements.

SCRUTINY

4. **FINANCE AND SERVICE STRATEGY REPORT TO PERIOD 4 (27 JULY 2008)** - Submit report dated 9 September 2008 ([copy enclosed](#)) by the Executive Head of Finance and Asset Management to advise of the projected financial position for the year based on expenditure to 27 July 2008 (Period 4) and information provided by Executive Directors.