

Chief Executive's Department

Depute Chief Executive/Executive Director of Corporate Support: Elizabeth Morton

Direct Dial: (01563) 576001 Fax: (01563) 576200

Email: elizabeth.morton@east-ayrshire.gov.uk

Council Headquarters, London Road, Kilmarnock KA3 7BU

Legal Post LP18 Fax: (01563) 576245

If telephoning or calling please ask for:

Julie McGarry, Direct Dial (01563) 576147

e-mail: julie.mcgarry@east-ayrshire.gov.uk

To: Councillors Tom Cook (Chair), Willie Coffey (Vice-Chair), Helen Coffey, Maureen McKay, John Campbell, John Knapp, Alan Brown, Stuart Finlayson, Barney Menzies, Eric Ross and Drew Filson.

22 October 2007

Dear Councillor

GOVERNANCE AND SCRUTINY COMMITTEE - 26 OCTOBER 2007

You are requested to attend the meeting of the **Governance and Scrutiny Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, on **FRIDAY 26 OCTOBER 2007** at **1000 HRS** to consider the undernoted business.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/
Executive Director of Corporate Support
JMcG/FM

B U S I N E S S

INTIMATE APOLOGIES.

1. **PREVIOUS MINUTES (pages 1-3)** - Submit, for approval as a correct record, Minutes of meeting held on 28 September 2007.



2. **BEST VALUE AND COMMUNITY PLANNING IMPROVEMENT AGENDA: ACTION PLAN 2 - PERFORMANCE MANAGEMENT (pages 4-11)** - Submit report dated 11 October 2007 (copy enclosed) by the Executive Head of Finance and Asset Management to (i) advise Members of the work underway in relation to the design of a Council-wide performance management

framework; and (ii) to advise of the forward plan for the completion of the current work and the implementation of the framework.

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3. MONITORING REPORTS -

3.1 AWARDING OF CONTRACTS FOR PERIOD AUGUST TO OCTOBER 2007 (pages 12-19) - Submit report dated 5 October 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support to provide, for information, details of tenders which have been accepted. The amounts shown are the actual cost of the contracts and are exclusive of professional fees.

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3.2 CONCLUDED PROPERTY TRANSACTIONS (pages 20-24) - Submit joint report dated 19 October 2007 (copy enclosed) by the Executive Head of Finance and Asset Management and Solicitor to the Council to provide, for information, details of disposals and acquisitions by the Council of land and buildings, which have been concluded during the six month period from 1 April 2007 to 30 September 2007 with the exception of Council houses sold in terms of the Right to Buy legislation contained within the Housing (Scotland) Act 1987 as amended and the disposal of loft space to owner-occupiers of former Council houses.

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4. TOPICS FOR REVIEW (pages 25-37) - Submit report dated 17 October 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support to present topics suggested for review and to (i) consider appropriate criteria for selection and/or rejection; and (ii) rationale for review.

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5. TRAINING FOR GOVERNANCE AND SCRUTINY ELECTED MEMBERS (pages 38-39) - Submit report dated 19 October 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support to outline proposed training for Elected Members of the Governance and Scrutiny Committee.

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6. EXCLUSION OF PRESS AND PUBLIC - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 8 of Schedule 7A of the Act".

7. FINANCE CAPITAL REPORT FOR PERIOD 5 - Submit report dated 10 October 2007 (this report is attached under separate cover) by the Executive Head of Finance and Asset Management advising Members of the projected financial position for General Services and Housing Investment

Capital Programmes based on information provided by Executive Directors.
**Report not enclosed - Refer to Exclusion of Press and Public paragraph
above.**