

Department of Finance and Corporate Support

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To: Councillors Tom Cook (Chair), Willie Coffey (Vice-Chair), John McGhee, Helen Coffey, John Campbell, Alan Brown, Stuart Finlayson, Jimmy Kelly, Eric Ross, Elaine Dinwoodie and Drew Filson.

4 March 2011


Dear Councillor/ Officer

GOVERNANCE AND SCRUTINY COMMITTEE – 11 MARCH 2011

You are requested to attend the meeting of the **Governance and Scrutiny Committee** to be held on **FRIDAY 11 MARCH 2011** commencing at **0930 HOURS** in **MEETING ROOM 1, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Members are asked to note the starting time and venue for this meeting, which are different from usual.

Yours sincerely



Alex McPhee
Executive Director of Finance and Corporate Support
SN/SW

B U S I N E S S

INTIMATE APOLOGIES

- 1. PREVIOUS MINUTES (pages 1-3)** - Submit, for approval as a correct record, the Minutes of the meeting held on 11 February 2011([copy enclosed](#)).
- 2. MATTERS ARISING UPDATE REPORT (pages 4-5)** – Submit report dated 25 February 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to provide a consolidated response to an information request made by members at the last meeting.

COUNCIL HEADQUARTERS
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KILMARNOCK KA3 7BU
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PERFORMANCE

3. **2009/ 2010 STATUTORY PERFORMANCE INDICATORS (pages 6-53)** – Submit report dated 10 March 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support (i) to present the Council's 2009/ 2010 Statutory Performance Indicators (SPIs), with comparative performance information for previous years, and contextual information on performance trends; and (ii) to provide summary information on the Council's position in relation to all other Scottish Councils for the 2009/ 2010 SPIs as reported by Audit Scotland.
4. **2010/ 2011 STATUTORY PERFORMANCE INDICATORS REPORTING FRAMEWORK (pages 54-65)** – Submit report dated 28 February 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to inform of the results of the Annual Review of the Council's Statutory Performance Indicator (SPI) reporting framework, and to seek approval for the improved reporting framework for 2010/ 2011.

GOVERNANCE

5. **RELATED PARTIES DISCLOSURES (pages 66-69)** – Submit report dated 25 February 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to advise of the accounting and disclosure requirements associated with related party transactions and to recommend changes to the current practice to augment the Council's governance arrangements.

SCRUTINY

6. **AWARDING OF CONTRACTS – PERIOD FROM 21 DECEMBER 2010 – 25 FEBRUARY 2011 (pages 70-74)** – Submit report dated 22 February 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to provide, for information, details of tenders which have been accepted on behalf of the Council for the period from 21 December 2010 – 25 February 2011.
7. **HEALTH AND SAFETY PERFORMANCE UPDATE REPORT 2010/2011: QUARTER TWO (pages 75-88)** – Submit report dated 1 March 2011 ([copy enclosed](#)) by the Depute Chief Executive/ Executive Director of Neighbourhood Services to provide information relating to Health and Safety Performance for Quarter Two: 2010 (July to September 2010).
8. **JOINT HEALTH PROTECTION PLAN 2010 – 2012 (pages 89-132)** – Submit report dated 24 February 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to advise of the Joint Health Protection Plan 2010 – 2012 prepared by NHS Ayrshire and Arran in conjunction with North, South and East Ayrshire Councils.
9. **PRIORITIES FOR RAISING ATTAINMENT IN EAST AYRSHIRE SCHOOLS AND EARLY YEARS ESTABLISHMENTS: PROGRESS REPORT ON FIRST**

YEAR OF IMPLEMENTATION (pages 133-164) – Submit report dated 27 January 2011 ([copy enclosed](#)) by the Executive Director of Educational and Social Services to update and seek approval for the actions taken in year one of the report: Priorities for Raising Attainment in East Ayrshire Schools and Early Years Establishments (2009 – 2012).

- 10. FINANCE AND SERVICE STRATEGY REPORT BASED ON PERIOD 11 (6 FEBRUARY 2011) (165-168)** – Submit report dated 2 March 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to advise of the projected financial position for the year based on expenditure to 6 February 2011 (period 11) and information provided by Executive Directors. (Members are asked to refer to the Finance and Service Strategy Report for this period which was issued with the papers for the Cabinet meeting to be held on 9 March 2011).