

## Department of Finance and Corporate Support

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To: Councillors Tom Cook (Chair), Willie Coffey (Vice-Chair), John McGhee, Helen Coffey, John Campbell, Alan Brown, Stuart Finlayson, Jimmy Kelly, Eric Ross, Elaine Dinwoodie and Drew Filson.

10 June 2011

Dear Councillor

### **GOVERNANCE AND SCRUTINY COMMITTEE - 17 JUNE 2011**

You are requested to attend the meeting of the **Governance and Scrutiny Committee** to be held on **FRIDAY 17 JUNE 2011** commencing at **1000 HRS** in the **COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Alex McPhee  
Executive Director of Finance and Corporate Support  
SN/FM

### **B U S I N E S S**

#### **INTIMATE APOLOGIES**

1. **PREVIOUS MINUTES (pages 1-3)** - Submit, for approval as a correct record, the Minutes of the meeting held on 20 May 2011 ([copy enclosed](#)).
2. **CONSIDERATION OF CALLED-IN DECISION OF CABINET: PROVISION OF SERVICES TO GYPSY TRAVELLERS** - Consider called-in decision of Cabinet meeting held on 1 June 2011 relating to the provision of services to gypsy travellers, and, in this connection, submit the following, viz:-
  - (i) **PROCEDURE FOR CONSIDERATION OF CALLED-IN CABINET DECISIONS (pages 4-5)** ([copy enclosed](#)).
  - (ii) **THE CALL-IN NOTICE (page 6)** ([copy enclosed](#)); and
  - (iii) **RELATED CABINET REPORT (Item 9, Page , 07/12) (pages 7-21)** ([copy enclosed](#)).

COUNCIL HEADQUARTERS  
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**(Note:** The following documents associated with the Cabinet report are available on the Members' Information Portal, ie "An Accommodation Needs Assessment of Gypsies/Travellers in West Central Scotland: Report by Craigforth, June 2007"; "Designing Gypsy and Travellers Sites: Good Practice Guide"; and "Guidelines for Managing Unauthorised Camping by Gypsies/Travellers in Scotland")

## GOVERNANCE

- 3. LOCAL CODE OF CORPORATE GOVERNANCE (pages 22-85)** - Submit report dated 19 May 2011 ([copy enclosed](#)) by the Chief Executive to (i) update Committee on progress in implementing the Council's Corporate Governance Action Plan for 2010/11; (ii) seek approval for the new Local Code of Corporate Governance for 2011/12; and (iii) seek agreement of a new Corporate Governance Improvement Action Plan.

## SCRUTINY

- 4. FINANCE AND SERVICE STRATEGY REPORT (pages 86-90)** - Submit report dated 9 June 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to advise of the unaudited financial position for the year ended 31 March 2011 and information provided by Executive Directors. [View Strategy Report.](#)
- 5. AWARDING OF CONTRACTS - PERIOD FROM 15 APRIL TO 3 JUNE 2011 (pages 91-98)** - Submit report dated 1 June 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to provide, for information, details of tenders which have been accepted on behalf of the Council for the period from 15 April to 3 June 2011.
- 6. WINTER EMERGENCY RESPONSE ARRANGEMENTS 2010/11 (pages 99-115)** - Submit report dated 9 June 2011 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services to advise of the Council's response to the severe winter weather of 2010/11 and to note further actions to be taken in preparation for winter 2011/2012.
- 7. DEPARTMENT OF EDUCATIONAL AND SOCIAL SERVICES STANDARDS AND QUALITY REPORT FOR 2010 (pages 116-122)** - Submit report dated May 2011 ([copy enclosed](#)) by the Executive Director of Educational and Social Services to advise of the on-line publication of the Standards and Quality report for the Department of Educational and Social Services for 2010.
- 8. ADULT SUPPORT AND PROTECTION (pages 123-133)** - Submit report dated 19 May 2011 ([copy enclosed](#)) by the Executive Director of Educational and Social Services which was submitted to Cabinet on 1 June 2011 to (i) advise of progress in the development of the Adult Protection Committee; (ii) provide information in respect of the Biennial Report by the Chair of the Adult Protection Committee for 2008-10 and Business Plan 2010-11; (iii) seek endorsement to develop a prevention strategy that sets out the vision for East Ayrshire Community Planning Partnership to utilise the resources allocated

through Scottish Government in support of implementing Part I of the Adult Support and Protection (Scotland) Act 2007 in terms of a future direction of travel that promotes safeguarding; and (iv) seek agreement to alterations to the establishment within the Adult Protection Unit.

**Note:** Cabinet, at its meeting held on 1 June 2011, agreed to the recommendations set out in the report, and that the report be referred to this Committee for consideration in respect of its interest.

- 9. EMPLOYEE STATISTICS 2010/11** - Submit report dated 2 June 2011 by the Executive Director of Finance and Corporate Support to provide the Governance and Scrutiny Committee with an Annual Report on employee statistics for the period 1 April 2010 to 31 March 2011. [View report.](#)