

Department of Finance and Corporate Support

Executive Director: Alexander McPhee ACMA

Direct Dial: (01563) 576279 Fax: (01563) 570525

Email: alex.mcphee@east-ayrshire.gov.uk

If calling or telephoning please ask for:

Stuart Nelson, Direct Dial: 01563 576151

E-mail: stuart.nelson@east-ayrshire.gov.uk

To: Councillors Tom Cook (Chair), Willie Coffey (Vice-Chair), John McGhee, Helen Coffey, John Campbell, Alan Brown, Stuart Finlayson, Jimmy Kelly, Eric Ross, Elaine Dinwoodie and Drew Filson.

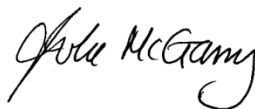
11 June 2010

Dear Councillor

GOVERNANCE AND SCRUTINY COMMITTEE - 18 JUNE 2010

You are requested to attend the meeting of the **Governance and Scrutiny Committee** to be held on **FRIDAY 18 JUNE 2010** commencing at **1000 HRS** in the **COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Alex McPhee

Executive Director of Finance and Corporate Support

SN/FM

B U S I N E S S

INTIMATE APOLOGIES

- 1. PREVIOUS MINUTES (pages 1-6)** - Submit, for approval as a correct record, the Minutes of the meeting held on 21 May 2010 ([copy enclosed](#)).
- 2. MATTERS ARISING UPDATE REPORT (pages 7-11)** - Submit report dated 1 June 2010 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to provide the Committee with a consolidated response to information requests made by Members at previous meetings.

AUDIT

- 3. INTERNAL AUDIT ANNUAL REPORT 2009/10 (pages 12-26)** - Submit report dated June 2010 ([copy enclosed](#)) by the Chief Auditor to advise of matters of significance which have arisen out of the 2009/10 audit process.

COUNCIL HEADQUARTERS
LONDON ROAD
KILMARNOCK KA3 7BU
TEL: 01563 576000
FAX: 01563 576500
Legal Post LP18
www.east-ayrshire.gov.uk

and to offer an opinion on the adequacy and effectiveness of the Council's systems of internal control.

4. **LOCAL CODE OF CORPORATE GOVERNANCE (pages 27-105)** - Submit report dated 21 May 2010 ([copy enclosed](#)) by the Chief Executive (a) to update on progress in implementing the Council's Action Plan for 2009/10; (b) to seek approval for the new Local Code of Corporate Governance for 2010/11; and (c) to seek agreement to a new Action Plan for 2010/11.

SCRUTINY

5. **CONSULTATION REPORT - EDUCATION PROVISION AT CROSSROADS PRIMARY SCHOOL (pages 106-115)** - Submit report dated 11 June 2010 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to present for consideration the Cabinet report in relation to the consultation report on "The Education Provision at Crossroads Primary School" in the event that Cabinet agree the recommendations as set out in Section 9 of the report. [View excerpt from Cabinet Minute.](#)
6. **AWARDING OF CONTRACTS: PERIOD FROM 10 APRIL TO 4 JUNE 2010 (pages 116-123)** - Submit report dated 25 May 2010 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to provide, for information, details of tenders which have been accepted on behalf of the Council for the period from 10 April to 4 June 2010.
7. **WINTER RESPONSE ARRANGEMENTS (pages 124-154)** - Submit report dated 7 June 2010 by the Depute Chief Executive/Executive Director of Neighbourhood Services ([copy enclosed](#)) to provide an analysis of the Council's response to the severe weather conditions which occurred between 20 December 2009 and 15 January 2010, as agreed by the Governance and Scrutiny Committee on 28 January 2010.
8. **REPORT ON THE REVIEW OF THE VEHICLE TRACKER SYSTEM - MASTernaut (pages 155-156)** - Submit report dated 7 June 2010 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to present, for approval, the draft outcome report by members of this Committee on their review of the Vehicle Tracker System - Masternaut; and to request Committee to agree, or otherwise, the recommendations contained in the draft report for presentation to Cabinet. [View draft outcome report.](#)
9. **REVIEW TOPIC - ANTI-SOCIAL BEHAVIOUR ORDERS AND OTHER MEASURES SINCE THEIR INTRODUCTION (pages 157-164)** - Submit report dated 7 June 2010 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support presenting (a) for approval, the Work Review Programme relative to the review topic "Anti-Social Behaviour Orders and Other Measures since their Introduction", which has been selected for review in 2010/11; and (b) for information, the amended scoping paper for this review.

10. **FINANCE AND SERVICE STRATEGY REPORT (pages 165-170)** - Submit report dated 11 June 2010 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support advising Members of the unaudited financial position for the year end at 31 March 2010 and information provided by Executive Directors. [View Finance and Service strategy report booklet.](#)
11. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act”.
12. **BUILDING AND WORKS IMPROVEMENT AGENDA (pages 171-186)** - Submit report by the Chief Executive providing Committee with a summary of the progress and outcomes of the work undertaken in Building and Works. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**