

Chief Executive's Department

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To: Councillors Tom Cook (Chair), Willie Coffey (Vice-Chair), Helen Coffey, Maureen McKay, John Campbell, John Knapp, Alan Brown, Stuart Finlayson, Barney Menzies, Eric Ross and Drew Filson.

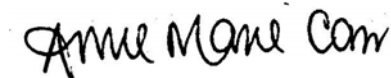
20 June 2008

Dear Councillor

GOVERNANCE AND SCRUTINY COMMITTEE - 27 JUNE 2008

You are requested to attend the meeting of the **Governance and Scrutiny Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **FRIDAY 27 JUNE 2008** at **1000 HOURS**, to consider the undernoted business.

Yours sincerely



Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support

SN/SR

B U S I N E S S

INTIMATE APOLOGIES

1. **PREVIOUS MINUTES (pages 1-2)** - Submit, for approval as a correct record, Minutes of Meeting held on 30 May 2008 ([copy enclosed](#)).

AUDIT

2. **INTERNAL AUDIT ANNUAL REPORT 2007/08 (pages 3-27)** - Submit report dated 13 June 2008 ([copy enclosed](#)) by the Chief Auditor to advise of matters of significance which have arisen out of the 2007/08 audit process and to offer an opinion on the adequacy and effectiveness of the Council's systems of internal control.

SCRUTINY

3. **MULTI-AGENCY INSPECTION OF LEARNING DISABILITY SERVICES (pages 28-42)** - Submit report dated 14 May 2008 ([copy enclosed](#)) by the Executive Director of Educational and Social Services to update in respect of the Delivery Action Plan and its implementation following the Multi-Agency Inspection of Learning Disability Services.
4. **THE INSPECTION OF EAST AYRSHIRE COUNCIL'S HOUSING AND HOMELESSNESS SERVICE (pages 43-56)** - Submit report dated 10 June 2008 ([copy enclosed](#)) by the Executive Director of Neighbourhood Services to advise of the publication by the Scottish Housing Regulator of the final report on the inspection of the Council's Housing and Homelessness Services; and to note Cabinet approval of an Improvement Plan to address the key recommendations contained within the report in respect of services to homeless people, housing management and asset management and repairs.
5. **PERFORMANCE INSPECTION OF SOCIAL WORK SERVICES IN EAST AYRSHIRE COUNCIL (pages 57-60)** - Submit report dated 1 June 2008 ([copy enclosed](#)) by the Executive Director of Educational and Social Services to inform of a programme of preparations for the forthcoming Social Work Inspection Agency (SWIA) Performance Inspection of East Ayrshire Council's Social Work Service.
6. **DEPARTMENT OF EDUCATIONAL AND SOCIAL SERVICES STANDARDS AND QUALITY REPORT FOR 2007 (pages 61-62)** - Submit report dated 18 June 2008 ([copy enclosed](#)) by the Executive Director of Educational and Social Services to advise of the online publication of the Standards and Quality Report for the Department of Educational and Social Services for 2007.
7. **EMPLOYEE STATISTICS 2007/08 (pages 63-72)** - Submit report dated 19 June 2008 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support to provide key employee statistics for the financial year 2007/08.
8. **REVIEW TOPICS: WORK PROGRAMMES (pages 73-82)** - Submit report dated 12 June 2008 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support to present, for consideration, the Work Programmes relative to topics selected for review during 2008/09.

EXCLUSION

9. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 8 of Schedule 7A of the Act"

SCRUTINY

- 10. REVENUE MONITORING REPORT: DRAFT OUT-TURN TO 31 MARCH 2008** - Submit report dated 19 June 2008 (copy attached) by the Executive Head of Finance and Asset Management to advise of the out-turn position for Revenue Services for the year ended 31 March 2008, including information provided by Executive Directors. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**