

## Chief Executive's Department

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To: Councillors Tom Cook (Chair), Willie Coffey (Vice-Chair), John McGhee, Helen Coffey, John Campbell, Alan Brown, Stuart Finlayson, Jimmy Kelly, Eric Ross, Elaine Dinwoodie and Drew Filson.

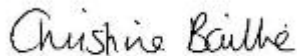
8 January 2010

Dear Councillor

### **GOVERNANCE AND SCRUTINY COMMITTEE - 15 JANUARY 2010**

You are requested to attend the meeting of the **Governance and Scrutiny Committee** to be held on **FRIDAY 15 JANUARY 2010** commencing at **1000 HOURS** in **THE ROBERT BURNS SUITE, BURNS MONUMENT CENTRE, KAY PARK, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support  
SN/SR

### **B U S I N E S S**

#### **INTIMATE APOLOGIES**

- 1. PREVIOUS MINUTES** - Submit, for approval as a correct record, the Minutes of the meeting held on 18 December 2009 ([copy enclosed](#)).
- 2. MATTERS ARISING UPDATE REPORT (pages 1-5)** - Submit report dated 8 January 2010 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support to provide the Committee with a consolidated response to information requests made by Members at previous meetings.

## SCRUTINY

- 3. OUTWITH PLACEMENTS (pages 6-13)** - Submit report dated December 2009 ([copy enclosed](#)) by the Executive Director of Educational and Social Services to provide a summary of the Department of Educational and Social Services' use of outwith placements to the end of November 2009.

## BEST VALUE

- 4. PROGRESS AGAINST BEST VALUE SERVICE REVIEW PROGRAMME FOR 2007-2010 (pages 14-23)** - Submit report dated 23 December 2009 ([copy enclosed](#)) by the Executive Head of Finance and Asset Management to review the implementation of the current 2007-2010 Best Value Service Review Programme, in terms of progress against the programme and overall outcomes achieved.

## PERFORMANCE

- 5. REVIEW OF EFQM PATHWAY (pages 24-27)** - Submit report dated 21 December 2009 ([copy enclosed](#)) by the Executive Head of Finance and Asset Management advising of the progress made against the Council's annual programme and timetable of EFQM Assessments, using Quality Scotland's EFQM Pathway Software.